

## **Lewannick Parish Council**

### **GRANT POLICY**

The Council recognises the importance of supporting groups, organisations and charities that benefit the local community, and that making grants is a valuable method of support.

The purpose of this document is to ensure that Lewannick Parish Council has an open, consistent and easily understood approach to awarding grants.

The Parish Council has statutory powers which enable it to make funds available to local organisations for the overall benefit of the parish. The Council will consider an application for grant aid from any local voluntary or charitable organisation where the group's activities can be seen to be of benefit to the parish. The total figure available for grant aid will be agreed by the Council as part of its budget each financial year.

Only applications made on the appropriate grant application form will be considered and this form is available from our website or clerk.

The Council will only make grants that satisfy the following conditions:

- A grant will only be made to local non-political, non-profit making groups, organisations, educational establishments or charities.
- Grants to national organisations will only be made to local branches where the grant can be seen to directly benefit Lewannick.
- Applications must be for the benefit of residents of the parish.
- Only one grant will be given to a group in any one financial year, but groups may submit an application for grant aid each year.
- Applicants must have a bank account and a copy of their last bank statement(s) must be supplied.
- Applications must state

The purpose of the amount sought.

The amount sought.

If the applicant is a registered charity, the registration number.

For any other applicant, a signed declaration that the applicant is non-profit making.

- Grants will **not** be made to local groups whose fund raising is sent to their central headquarters for redistribution.
- Applicants must **not** change the use of their grant award without the written permission of the Council
- Applicants must acknowledge the Council in any publicity relating to the grant and agree to the Council publicising details of any grants it makes.

Adopted September 2018

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**Grant Application Form**

Name of organisation	Project title
Address of organisation	Amount requested
If a registered charity, what is the registration number ..... Or I hereby declare that this organisation is non-profit making .....	
Purpose of the grant request	What will be the benefit to the residents of Lewannick Parish
Approximately how many people will benefit from this grant	
<p><b>I hereby declare that to the best of my knowledge the information given on this application form is correct. Should any grant offered not be used in accordance with the terms and conditions set out by the parish council, I undertake to repay the amount to the parish council on demand.</b></p> <p>Signatory ..... Date.....</p> <p>Position in organisation .....</p>	