

**Minutes of the Meeting of Lewannick Parish Council Meeting held
on Tuesday 20th June 2023 at 7.30pm in Lewannick Village Hall, Lewannick.**

Present: Cllr C Newbery (Vice Chair), Cllr A Hobden, Cllr P Atkinson, Cllr D Parnell and Cllr K Owens
In Attendance: L Coles, Parish Clerk

There were no members of the public present.

Item No	Cllr C Newbery (Vice Chair) chaired the meeting in the absence of the Chairman, Cllr White.	Action By
1	Apologies. Apologies were received and accepted from Cllr M White (Chairman), Cllr B Sleep, Cllr S Jasper, Cllr J Newbery, Cllr R Finimore, Cllr A Parsons (Cornwall Council).	
2	Declarations of Interest a) Agenda Items. None declared b) Gifts. None declared	
3	Consideration of written requests for dispensation. None received.	
4	AGAR 2022/2023. Annual Governance Statement. It was RESOLVED to sign the Annual Governance Statement as true, proposed by Cllr Atkinson, seconded by Cllr Owens with all in favour. The Internal Audit Report was received and noted that there were no issues. The dates for the Notice of the Exercise of Public Rights will be published tomorrow, 21 st June and will run from 22 nd June to 2 nd August inclusive.	
5	Confirmation of No Conflict with BDO, External Auditors. It was RESOLVED that there is no conflict of interest with BDO, proposed by Cllr Atkinson, seconded by Cllr C Newbery with all in favour.	
6	Unitary Councillor's Report. Not present.	
7	Public Participation. None present	
8	Planning a) Planning applications received before the agenda was finalised: PA23/03677 Rose Cottage Polyphant Launceston Cornwall. Listed Building Consent to repair the east facing side of the roof and chimney. Following discussion in which it was said that this is a necessary repair, it was RESOLVED to support this application, proposed by Cllr Atkinson, seconded by Cllr Hobden with all in favour. PA23/04484 , 1 Cottage Gardens, Lewannick, Launceston. Application for Non Material Amendment to PA22/07119 for a proposed two-storey side and single-storey rear extension; namely clad the first floor walling. Following discussion it was RESOLVED to support this application, proposed by Cllr Owens, seconded by Cllr Parnell with all in favour. b) Planning applications received after the agenda was published: None. c) Planning decisions notified by Cornwall Council. PA23/03112 , 17 Hawks Tor Drive, Lewannick, Launceston. Single storey side extension to create residential annexe. Approved. PA23/02442 , Land North east of Woodbery House, Lewannick PL15 7QD. Outline application for the construction of one self-build dwelling including access (all other matters reserved). Approved PA23/01768 , Bramble Park, Lewannick PL15 7QD. Proposed agricultural gate access off a C class road into field adjacent to Bramble Park. Approved. d) Other Planning Matters. The Clerk reminded Cllrs about the online training.	

9	<p>Minutes of the meetings held on Tuesday 16th May 2023.</p> <p>a) Annual Parish Meeting. It was RESOLVED that the Minutes are a true record of the Meeting, proposed by Cllr Owens, seconded by Cllr Atkinson with all in favour.</p> <p>b) Annual Parish Council Meeting. It was RESOLVED that the Minutes are a true record of the Meeting, proposed by Cllr Owens, seconded by Cllr Atkinson with all in favour.</p> <p>c) Monthly Parish Council Meeting. It was RESOLVED that the Minutes are a true record of the Meeting, proposed by Cllr C Newbery, seconded by Cllr Parnell with all in favour.</p>	
10	<p>Matters Arising from the above Minutes.</p> <p>Cllr Hobden reported that the Drs Surgery at Polyphant is happy to take Newsletters. Digital Newsletter- the Editor is away at present. There is no news on the status of Polyphant Green.</p>	
11	<p>Community Area Panel Representative.</p> <p>It was RESOLVED that Cllr Hobden will represent the Parish Council at the Panel meetings. Proposed by Cllr Owens, seconded by Cllr C Newbery with all in favour. Cllr Hobden reported that at the recent meeting the Panel chose to call itself 'Tamar to Moor'; Carl Hearn was voted in as Chairman and John Conway as Vice Chairman.</p>	
12	<p>Highway and Footpath Matters.</p> <p>a) A30/B3257 junction at Bodmin Moor Services (Plusha). No update.</p> <p>b) Landers Lake. No update.</p>	
13	<p>Play Areas and Open Spaces.</p> <p>a) Play Equipment. The swing has yet to be installed at Polyphant.</p> <p>b) Polyphant Green.</p> <p>There is still no update on the status of the Green. It is reported that it is covered in dock leaves, Cllr C Newbery said that the contractor has the relevant certificates to spray the docks and reseed the Green, and the Clerk will get a price from him for it.</p>	Clerk
14	<p>Correspondence.</p> <p>a) Letter of thanks from Cornwall Council for responding to Off Street Parking Order. Noted</p> <p>b) Letter from Cornwall Council re Public Spaces Protection Order Renewal Consultation. Noted.</p> <p>c) Letter of thanks from Polyphant Methodist Church for the grant. Noted</p> <p>d) Letter requesting a grant from the Chestnut Appeal. Clerk to reply. Details will be put in the next Parish Newsletter.</p>	Clerk
15	<p>Finance</p> <p>a) Payments. It was RESOLVED to make the payments for May including the invoice for Mr. I Palmer for grass cutting at St Martins Close £37.50. Proposed by Cllr Hobden, seconded by Cllr Owens with all in favour.</p> <ul style="list-style-type: none"> • Online - L Coles, May salary, office and expenses • Online - HMRC, Clerk's May PAYE • Online – CL Accounting, Annual Internal Audit - £264.00 • Online – Darren Humber, grass cutting invoices 135, 136, 137 - £880.00 • Online – BHIB, Annual Parish insurance - £495.02 • Online – I Palmer, grass cutting @ St Martins Close - £37.50 • Online – Launceston Leisure Centre, grant awarded at last meeting - £500.00 <p>b) Receipts. None</p> <p>c) Bank Reconciliations. It was RESOLVED that the bank reconciliation for May is correct, proposed by Cllr Hobden seconded by Cllr Atkinson with all in favour.</p>	

	<p>d) AGAR 2022/2023. Annual Accounting Statement. It was RESOLVED that the Annual Accounting Statement should be signed as true, proposed by Cllr Atkinson, seconded by Cllr Owens with all in favour.</p> <p>e) Grant Requests. It was RESOLVED to make a grant of £1300, being the same amount as last year, to St Martins Church, proposed by Cllr Owens, seconded by Cllr C Newbery with all in favour.</p> <p>It was RESOLVED to make a grant of £2000 to Lewannick School towards security arrangements, proposed by Cllr Atkinson, seconded by Cllr Owens with all in favour.</p>	
16	<p>Any Other Business.</p> <p>i. Cllr Parnell has collected the pieces for the bus shelter and will install the Perspex sheets.</p>	
17	<p>Items for the next Agenda</p> <ul style="list-style-type: none"> • Digital Newsletter 	Clerk
18	<p>Date and time of the next meeting.</p> <p>The next meeting of the Parish Council will be held on Tuesday 18th July 2023 and will commence at 7.30pm in Lewannick Village Hall, Lewannick.</p>	

There being no further business to transact the Chairman closed the meeting at 8.04pm

SignedChairman. Dated.....

A copy of these Minutes can be found on the Parish Council website: www.lewannickpc.org.uk

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