

**Minutes of the Meeting of Lewannick Parish Council Meeting held
on Tuesday 16th November at 7.30pm in Lewannick Village Hall, Lewannick.**

Present: Cllr M White (Chairman), Cllr C Newbery (Vice Chair), Cllr J Newbery, Cllr A Hobden, Cllr P Atkinson, Cllr D Parnell, Cllr K Owens, Cllr B Sleep and Cllr S Jasper.

In Attendance: Linda Coles, Parish Clerk, Cllr Adrian Parsons, Cornwall Councillor

There were no members of the public present.

Item No		Action By
1	Apologies. Apologies were received from Cllr R Finnimore.	
2	Declarations of Interest a) Agenda Items. Cllr White declared an interest in Item 6a) PA20/02477, and Cllr Owens declared an interest in PA20/02477. b) Gifts. None declared	
3	Consideration of written requests for dispensation. Cllr White submitted a written request for dispensation for Item 6a) Planning Application PA20/02477 to allow him to inform the Council of relevant facts appertaining to the amendments in the application. Cllr White left the room and Cllr C Newbery took the Chair. It was RESOLVED that Cllr White should be allowed to stay in the meeting and give any information that could be relevant to the decision process but he will not be allowed to take part in the vote, proposed by Cllr C Newbery, seconded by Cllr P Atkinson with all in favour. Cllr White returned to the meeting.	
6	With the permission of the Members this Item of the Agenda was taken next. Planning a) Planning applications received before the agenda was finalised: PA21/09756. North Hill Parish Council, Victory Hall, Lynher Close, North Hill, Launceston. Change of use of land to graveyard. Cllr Parsons gave some background to this application. It should be a Cemetery and not a Graveyard. Following discussion it was RESOLVED to support the application, proposed by Cllr Sleep, seconded by Cllr Atkinson with all in favour. PA21/09695. Lewannick Manor, Poadsmill Hill, Lewannick, PL15 7QD. External alterations, renovation and remedial works to the building. Works in addition to that approved under PA20/10125 and PA20/05239. Following discussion it was RESOLVED to support this application, proposed by Cllr J Newbery, seconded by Cllr Sleep with all in favour. PA21/09696. Lewannick Manor, Poadsmill Hill, Lewannick, PL15 7QD. Listed Building Consent for the above. RESOLVED to support the application, proposed by Cllr Atkinson, seconded by Cllr Jasper with all in favour. PA20/02477, Land South of 12 Beacon View, Lewannick, PL15 7FE. Proposed construction of house and garage. (Revised Plans). The applicant withdrew this application on the recommendation of the Tree Officer. It is now proposed to move the boundary hedge back by 10ft into the adjoining field where it will be reinstated and replanted. The building can then be moved out to the area where the hedge is at present. This will enable a root protection zone for the Oak tree. The access to the property will be from the new farm track at Bovetown Farm. Discussion followed and it was felt that the Applicant has made a monumental effort to satisfy the Tree Officer's recommendations. It was RESOLVED to support, proposed by Cllr J Newbery, seconded by Cllr Atkinson with all in favour.	

	<p>Cllr White and Cllr Owens did not take part in the vote for PA20/02477. Cllr White resumed the Chair for the rest of the meeting.</p> <p>b) Planning applications received after the agenda was published. None received.</p> <p>c) Planning decisions notified by Cornwall Council. PA21/08258, The Stables Access to Polyphant House, Polyphant PL15 7PS.Replacement of stair lift. – APPROVED PA21/03904, Tinny Hall Farmhouse, Tinny Hall Lane, Lewannick. Conversion/change of use of barn to dwelling with extension. - APPROVED</p> <p>d) Other Planning Matters. The Clerk had circulated the Teams link for the Planning Training on 30th November.</p>	
4	<p>Unitary Councillor’s Report Cornwall Council has realised that it could be overwhelmed with applications for a 20mph speed limit in villages and so it is going to select a few as a pilot scheme, which will be a sign only scheme to start with. The Police are saying that they will not enforce the limit. There are a few consultations out at the moment on the Cornwall Council website, including the 10 year Transport Plan, Effects of the Covid Pandemic and Climate Change. There is a Climate Action meeting on Saturday 20th November at 10.00am, the link has been sent to the Members should they wish to join. The Cornwall Council Budgeting process is underway and it needs to save £70m. There will be 500 job cuts. Cornwall Council has the opportunity of raising the Council Tax by 3%.</p>	
5	<p>Public Participation. No matters were brought forward.</p>	
7	<p>Minutes of the meeting held on Monday 19th October 2021. It was RESOLVED that the Minutes are a true record of the Meeting, proposed by Cllr Atkinson, seconded by Cllr Owens, eight in favour and one abstention. The Chairman said that he was disappointed to see that the Minutes on the Polyphant Notice Board had been marked with a highlighter pen. The Minutes should not be altered or defaced in any way and he does not want to see this happen again.</p>	
8	<p>Matters arising from the above Minutes. The Chairman has obtained a copy of the Legal Report that there has been a lot of fuss about. The Clerk now has it held securely. The Report is nothing to do with Polyphant Green it was another matter entirely and Members of the Council in May 2018 were made aware of its contents at that time. The Report is protected under Legal Privilege and will not be made public and as the matter was dealt with in 2018 the Council wants to hear no more about it. The broken bench at Polyphant Green was being inspected today. Cllr J Newbery has put some shelves in the Telephone Kiosk, having shaved the door so that it closes properly. Cllr Newbery suggested that the person that had offered to use it as a library is contacted and made aware that the shelving is in and to give the scheme a trial.</p>	Clerk
9	<p>Code of Conduct A letter had been circulated by Cllr Hobden without redaction of personal details. Cllr Hobden said that as the communication was between Councillors she had not realised there had been any wrongdoing. Cllr Hobden apologised to J Newbery. The Chairman pointed out that, under GDPR guidelines this was a breach and must not happen again. He told Members that all correspondence should be passed to the Clerk, as the Data Officer for the Parish Council, who will redact where necessary before circulating and then storing the original copy securely. The Clerk had circulated the revised Code of Conduct to the Members and it was RESOLVED to adopt it, proposed by Cllr Owens, seconded by Cllr Sleep with all in favour.</p>	

10	<p>Highway and Footpath Matters.</p> <p>a) 20mph speed limit for Parish Villages. It was RESOLVED to inform Cornwall Council that the villages of Lewannick and Polyphant would like to install the 20mph speed limit in place of the existing 30mph zones. Proposed by Cllr White, seconded by Cllr Parnell with all in favour.</p> <p>The Chairman reported that the fence around the school is almost complete. Cllr Hobden reported that the white line markings from Polyphant Green to the Chapel need repainting. Cllr Parsons will report this to Highways.</p>	Clerk AP
11	<p>Play Areas and Open Spaces.</p> <p>Cllr Owens said that the matting beneath the Zip Wire needs attention. The Clerk reported that the new Picnic Bench has been ordered and the Community Chest funding has been approved for £544. Cllr Parsons was thanked for this. A single swing for Polyphant is proving difficult to source. The Clerk has tried three companies but received no replies. Cllr Jasper said that the grass at Polyphant is long again and still growing. It is not the right time of year for cutting. Cllr Hobden said that T24 on Polyphant Green is the responsibility of the Parish Council.</p>	Clerk
12	<p>Community Network Area Priorities. Cllr Hobden said that the objectives are fine but implementing them is difficult. Cllr Hobden suggested the possibility of Nightingale Hospitals but even if that was possible there will be great difficulty staffing them. Nobody had anything to add to the objectives.</p>	
13	<p>Correspondence</p> <p>a) Email presentations from Community Network Area meeting. Noted</p> <p>b) Email from resident offering to help with rewilding project. The Clerk has replied and will contact in the spring when it is hoped to start the project.</p> <p>c) Letter received from resident regarding Polyphant Green. The Clerk and Chairman had put together a reply which was read out to the Members. It was RESOLVED that the Clerk will send this reply to the resident. Proposed by Cllr Atkinson, seconded by Cllr Parnell with all in favour.</p>	Clerk Clerk
14	<p>Finance</p> <p>a) Payments. It was RESOLVED to make the following payments as per circulated schedule, and to add the payment to Schoolsapes for £85 +VAT, proposed by Cllr Sleep, seconded by Cllr White with all in favour.</p> <ul style="list-style-type: none"> • Online - L Coles, October salary, office and expenses • Online - HMRC, Clerk's October PAYE • Online – Bees Trees, Invoice 0061, tree work as per survey - £1320.00 • Online – Launceston Print Ltd, Newsletter printing, invoice 16860 - £55.00 • Online – D Humber, grass cutting invoice 76 - £80.00 • Online – WesternWeb Ltd – Annual renewal of webmail services - £36.00 • Online – RBL (L Coles), Purchase of wreath for Remembrance Sunday - £25.00 • Online – Dobwalls Parish Council, 1/3 of Clerk's training costs & SLCC M'ship - £85.00 • Online – Schoolsapes, new seat for zip wire - £102.00 <p>b) Receipts. None</p> <p>c) Bank Reconciliations. It was RESOLVED that the bank reconciliations for October are correct, proposed by Cllr Owens seconded by Cllr C Newbery with all in favour.</p> <p>d) Budget and Precept 2022/23. Following discussion it was RESOLVED to accept the Budget and set the Precept at £35,000 for 2022/23, a reduction of 12.5% on 2021/22. Proposed by Cllr C Newbery, seconded by Cllr Owens with all in favour.</p>	Clerk

	<p>e) It was RESOLVED to purchase a new filing cabinet for the Parish Council records, £139 + VAT proposed by Cllr Sleep, seconded by Cllr Hobden with all in favour.</p> <p>f) It was RESOLVED to pay the fees for the Local Award Scheme, £80 NALC and £80 CALC. proposed by Cllr White, seconded by Cllr Hobden with all in favour.</p>	
15	<p>Any Other Business.</p> <p>Almost fifty people attended the Remembrance Day Service on Sunday 14th November. It was a very good service with refreshments in the Village Hall afterwards.</p> <p>Cllr Jasper said that the Parish Council has been invited to help with decorating the Church for Christmas. There will be no Tree Festival this year. Cllr Jasper will liaise with the Church to see what is needed.</p>	
16	<p>Items for the next Agenda</p> <ul style="list-style-type: none"> • None 	
17	<p>Date and time of the next meeting. The next meeting will be held on Tuesday 21st December at 6.30pm in Lewannick Village Hall.</p>	
18	<p>Closed Session. Pursuant to the Public Bodies (Admission to Meetings) Act 1960, members of the public and press were excluded from this part of the Meeting.</p> <p>The Clerk also left the meeting.</p> <ul style="list-style-type: none"> a) Clerk's Grievance 	

There being no further business to transact the Chairman closed the meeting before Closed Session at 9.05pm

SignedChairman

Dated.....

A copy of these Minutes can be found on the Parish Council website: www.lewannickpc.org.uk