

## Minutes of the Meeting of Lewannick Parish Council Meeting held on Tuesday 20<sup>th</sup> July 2021 at 7.30pm in Lewannick Village Hall, Lewannick.

**Present:** Cllr M White (Chairman), Cllr A Hobden, Cllr R Finnimore, Cllr S Jasper, Cllr D Parnell, Cllr K Owens and Cllr P Atkinson

**In Attendance:** Linda Coles, Parish Clerk, Cllr Adrian Parsons, Cornwall Councillor

There were two members of the public present.

Item No		Action By
1	<b>Apologies.</b> Apologies were received from Cllr C Newbery, Cllr J Newbery, Cllr B Sleep	
2	<b>Declarations of Interest</b> a) <b>Agenda Items.</b> None declared b) <b>Gifts.</b> None declared	
3	<b>Consideration of written requests for dispensation.</b> None received.	
5	<b>Public Participation. This item taken first because Cllr Parsons had not arrived.</b> A member of the public spoke about the telephone kiosk at Polyphant which he proposed is used as a library for the community. He has an inexhaustible supply of books and is happy to be the Librarian and manage the kiosk. It will involve very low maintenance and will operate on a trust basis. The Chairman thanked him for his offer. Member of the public left the meeting.	
4	<b>Unitary Councillor's Report.</b> Cllr Parsons said that the new administration at Cornwall Council is carrying out a review of Town and Parish Council's thoughts on how the Authority works for them. Planning Committee meetings are now happening physically. It is rumoured that the Community Network Highways funding scheme is going to be stopped and looks like the Adult Social Care budget will be cut. The closing deadline for comments on the Virtual Footpath is 30 <sup>th</sup> July and Oliver Jones, Highways, has spoken to the residents. There is no feedback on a date for a meeting about Landers Lake. The Chairman reported the branches strewn at St Martins Close. The Clerk said that she has reported this to Cornwall Council and the Environment Officer contacted her this morning to say that the debris will be removed by BIFFA. The Chairman said that the area around St Martins Close is an eyesore with weeds on the pavement.	
6	<b>Planning</b> a) <b>Planning applications received before the agenda was finalised:</b> <b>PA21/05787</b> Trelaske Cottage, Trelaske Lane, Lewannick, Launceston, Cornwall. Variation of Condition 2 (approved plans) of Decision Notice PA20/04027 dated 2 <sup>nd</sup> September 2020 (Proposal for two storey extension, and single storey extensions and construction of detached domestic garage). It was <b>RESOLVED</b> to support this application, <b>proposed by Cllr Atkinson, seconded by Cllr Hobden with all in favour.</b> b) <b>Planning applications received after the agenda was published.</b> None received. c) <b>Planning decisions notified by Cornwall Council.</b> <b>PA21/04923</b> , Bovetown Farm, Lewannick. Proposed new access. <b>Approved</b> <b>PA21/05960</b> , Land East of Meadowview, Old Hill, Lewannick. Non material amendments to application PA18/08669. – <b>Approved.</b> d) <b>Other Planning Matters.</b> None	

7	<b>Minutes of the meeting held on Tuesday 15<sup>th</sup> June 2021.</b> Subject to the addition of Cllr Finnimore to Item 10, it was <b>RESOLVED</b> that the Minutes are a true record of the Meeting, <b>proposed by Cllr Finnimore, seconded by Cllr Atkinson with all in favour.</b>	
8	<b>Matters arising from the above Minutes.</b> Cllr Hobden attended the CNA meeting and was asked for Lewannick Parish Council to make comments on the Network's priorities. Cllr Hobden will email the list for Member's comments to be collated at the meeting on the 14 <sup>th</sup> September so that she can report back on the 16 <sup>th</sup> . Cllr Hobden has walked The Green at Polyphant and reported that the piece of land supposedly owned by a resident is delineated by a small wall of boulders. It was agreed that more investigation as to the responsibilities for the trees on this bit of The Green, and its ownership, is required. There was some discussion about the cutting around the road edges, splays, and Cllr Parsons will ask Cornwall Council about this.	<b>AH</b>  <b>AP</b>
9	<b>Telephone Kiosk at Polyphant.</b> There was a discussion around the proposal from the member of the public (Item 5). Altarnun Parish Council has fitted its Telephone Kiosk out as a Library, which has been very well done. Cllr Parsons will speak to the person who carried out the work. It was suggested that the member of the public is allowed to put in the amount of books that he suggested, approximately 20 or so, and the project is monitored to see how it works before money is spent on it. The Kiosk needs to be repainted and the door repaired so it opens easily.	<b>AP</b>
10	<b>Bus Shelter Update.</b> The Clerk had received an update on the bus shelter from Mr Cox and the Chairman read out the email. Work has been slow due to the weather and the shortage of materials needed but it is hoped to install the back sheets shortly and the Parish Council will be kept informed.	
11	<b>Highway and Footpath Matters.</b> i. Virtual Footpath at Lewannick. The Chairman has spoken to the residents living close to the virtual path and they are reasonably happy with the way it is going to proceed. ii. Footpath to Polyphant Green. Cllr Hobden had submitted photographs of the path in question. There was a discussion about how to make the surface safe. It is not possible for the Parish Council to tarmac the path, which is an unadopted road leading to two properties. It was agreed that this is Common Land and the Parish Council is not liable and cannot get involved.	
12	<b>Play Areas and Open Spaces.</b> A donation has been received for the tree work at Lewannick Play Area. The fencing has now been repaired and the area is clean and tidy. The Snake Rocker in Polyphant Play Area has had its spring repainted. The fence has been repaired but it was reported that the grass is being left too long between cuts. i. Tree Warden at Polyphant. There was a discussion on whether a tree warden is needed. The Chairman said that the PC has a good working relationship with Bees Trees and suggested that this is continued. Cllr Hobden suggested that the new trees growing on The Green are added to the plan and she is willing to undertake the mapping of these. ii. Polyphant Green weed control and rewilding. In the absence of Cllr C Newbery this item was deferred to the next Parish Council meeting.	
13	<b>Local Council Award Scheme.</b> It was <b>RESOLVED</b> that Lewannick Parish Council will apply for Foundation status under the LCAS, <b>proposed by Cllr Jasper, seconded by Cllr Owens with all in favour.</b> Cllr Hobden will help the Clerk with the work involved.	
14	<b>Doctors Surgery.</b> The Chairman said that he would like another letter sent to Carnewater Practice, Bodmin, asking for clarification on the position of future surgeries in Lewannick. The Clerk will write.	<b>Clerk</b>

15	<p><b>Correspondence</b></p> <p>a) Landmark Tree. The Parish Council has been offered a Landmark Tree by Cornwall Council as part of the Forest for Cornwall. It was agreed that the Parish Council will apply for a tree, as a COVID Memory tree, to be planted on Polyphant Green. The first choice is a Small Leaved Lime tree. The Clerk will submit the application.</p> <p>b) Letter of thanks from Lewannick Church. <b>Noted</b></p>	Clerk
16	<p><b>Finance</b></p> <p>a) <b>Payments.</b> It was <b>RESOLVED</b> to make the payments as scheduled, <b>proposed by Cllr Hobden, seconded by Cllr Atkinson with all in favour.</b></p> <ul style="list-style-type: none"> <li>• L Coles, June salary, expenses and office</li> <li>• HMRC, Clerk's June PAYE</li> <li>• Launceston Print, Invoice 16485, Newsletter- £49.00</li> <li>• Cornwall ALC Limited, Councillor Finance Training - £36.00</li> <li>• WesternWeb Limited, Renewal of domain and web space with SSL - £168.00</li> <li>• Cormac Solutions Ltd, Inv. 117715, dumpy bag of salt -£193.06</li> <li>• Bees Trees, Inv.0025 £288, tree work at Lewannick play area and Inv.0026 £420 work at Polyphant play area - £708.00</li> </ul> <p>It was <b>RESOLVED</b> to pay the invoices, 72, 73 and 74, received from D Humber for the grass cutting at the play areas and Polyphant Green totalling £680, and Andrew Rouse for the repairs to the fencing at Lewannick and Polyphant, invoice 496, £518.80, <b>proposed by Cllr White, seconded by Cllr Atkinson with all in favour.</b></p> <p>b) <b>Receipts.</b> £2637.81 VAT Reclaim for 2020/21</p> <p>c) <b>Bank Reconciliations.</b> It was <b>RESOLVED</b> that the bank reconciliation for June is correct, <b>proposed by Cllr Finnimore seconded by Cllr Owens with all in favour.</b></p> <p>d) <b>Payments for July.</b> There will be no meeting in August. It was <b>RESOLVED</b> that the Clerk will submit a schedule of payments for Members' consideration for the Clerk's July salary and PAYE, and other payments due, to be ratified at the September meeting. <b>Proposed by Cllr Hobden, seconded by Cllr Atkinson, with all in favour.</b></p>	
19	<p><b>Any Other Business.</b> Cllr Owens said that the local mums would like a picnic bench in the main part of the park. The Clerk will get costs. Cllr Parsons said that he is agreeable to an application to the Community Chest fund. Cllr Owens said that the footpath to the school is messy on the school side. The Chairman has spoken to the Head and money has been allocated to replace the whole of the fence. A meeting with the Parish Council, the School and the Architect will be arranged.</p> <p>Cllr Hobden asked about the responsibility for the small pond at Polyphant. The Chairman believes that the land has claimed ownership. This will be investigated.</p>	Clerk
20	<p><b>Items for the next Agenda</b></p> <ul style="list-style-type: none"> <li>• Community Network Area Priorities</li> <li>• Rewilding at Polyphant Green</li> </ul>	Clerk
21	<p><b>Date and time of the next meeting.</b> The next meeting will be held on Tuesday 14<sup>th</sup> September 2021 at 7.30pm in Lewannick Village Hall. <b>(Please note 2<sup>nd</sup> Tuesday of the month)</b></p>	

There being no further business to transact the Chairman closed the meeting at 9.00pm

Signed .....Chairman

Dated.....

A copy of these Minutes can be found on the Parish Council website: [www.lewannickpc.org.uk](http://www.lewannickpc.org.uk)