

Minutes of the Meeting of Lewannick Parish Council Meeting held on Tuesday 15th June 2021 at 7.30pm in Lewannick Village Hall, Lewannick.

Present: Cllr M White (Chairman), Cllr C Newbery (Vice Chair), Cllr J Newbery, Cllr P Atkinson
Cllr B Sleep, Cllr R Finnimore, Cllr S Jasper, Cllr K Owens and Cllr A Hobden

In Attendance: Linda Coles, Parish Clerk, Cllr Adrian Parsons, Cornwall Councillor

There were five members of the public present.

| Item No | | Action By |
|---------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| 1 | Apologies. Apologies were received from Cllr D Parnell. | |
| 2 | <p>Declarations of Interest</p> <p>a) Agenda Items. Cllr White declared an interest in item 8a, PA21/04292/04293, the application being for his property. Cllr Owens declared an interest in item 8a, PA21/04292/04293, it being her father's property. Cllr Finnimore declared an interest in item 8a, PA21/05017, the application is for his property. Cllr Sleep declared an interest in item 8a, PA21/05017.</p> <p>b) Gifts. None declared</p> | |
| 3 | Consideration of written requests for dispensation. None received. | |
| 4 | Appointment of Clerk. The Parish Council received only one application for the post, from the Locum Clerk Linda Coles, and this was considered at a meeting of the Staffing Panel on 9 th June 2021. It was agreed to offer the post to Linda Coles who duly accepted and is now appointed as the Clerk/Responsible Financial Officer for Lewannick Parish Council. | |
| | Cllr Hobden requested, through the Chair, a Closed Session at the end of this meeting to enable discussion of sensitive matters. This was RESOLVED, proposed by Cllr Hobden, seconded by Cllr White with all in favour to exclude the public after Item 21. | |
| 5 | Annual Governance Statement and Internal Auditor Report 2020/2021 The Clerk had circulated the papers to the Members. The Internal Auditor Report has been completed and shows no issues. It was RESOLVED to sign the Annual Governance Statement 2020/2021, proposed by Cllr Sleep, seconded by Cllr J Newbery, seven Members in favour with abstentions from the two new Councillors. | |
| 6 | <p>Unitary Councillor's Report. Cllr Parsons has chased Oliver Jones, Highways, regarding the flooding at Landers Lake and a site visit is to be arranged. A meeting regarding the virtual footway in Lewannick will also be arranged.</p> <p>Cllr Parsons attended the first Full Council meeting of Cornwall Council since the Elections. Cornwall Council has six main priorities, more 20mph zones in villages, to put the recycling bins back in its car parks, housing needs etc., reviewing the waste and recycling contract, closing the office in Brussels and the Space Port at Newquay, which is a big scheme being pushed forward.</p> <p>Cllr Parsons has attended planning training and the future Planning Committee will be made up of eleven members following the reduction of the number of Cornwall Councillors overall. This reduction will impact all committees of Cornwall Council.</p> <p>Cllr Sleep asked Cllr Parsons about the cutting of the verges and he reported that they are on a list to be cut.</p> | |
| 7 | Public Participation. Member of the public was pleased to see Item 11, Climate Emergency on the agenda and spoke briefly on the subject. This member of the public also asked for detail of the use of the Notice Boards in the bus shelter at Lewannick to be discussed under Item 12. | |

| | | |
|----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|
| | <p>Another member of the public said that if climate emergency is to be discussed and if Lewannick Parish Council is to be judged on its actions then it should be commended for its shared foresight in supporting the application in 2012 for a Wind Turbine as part of providing green energy. The output from this turbine generates electricity annually which is likely to exceed that needed by dwellings and businesses in Lewannick village. The turbine also generates funding for community groups in the Parish and this has amounted to almost £28k to date. The Chairman thanked the member of the public for these comments.</p> | |
| 8 | <p>Planning</p> <p>a) Planning applications received before the agenda was finalised: PA21/04292, Bovetown Farm, Lewannick, Launceston, Cornwall. Erection of a general purpose agricultural shed, together with improved access and associated works. PA21/04293, Bovetown Farm, Lewannick, Launceston, Cornwall. Proposed new access. Cllr White and Cllr Owens left the meeting, having declared an Interest. Cllr C Newbery, Vice Chair, took the Chair. The two applications were discussed together. Cllr Finnimore said that it is understandable that a new access is needed because modern farming today uses larger vehicles and larger storage facilities are also needed. The size of the gate was discussed. It was RESOLVED to support both applications, proposed by Cllr Finnimore, seconded by Cllr J Newbery with all in favour. Cllr White and Cllr Owens returned to the meeting. Cllr White resumed the Chair. PA21/05017, Land adjacent to Trenhorne, Congdons Shop, Launceston, Cornwall. Erection of an agricultural dwelling for a Farm Manager. Cllr Finnimore and Cllr Sleep both left the meeting having declared an interest. This application is the submission of a more detailed plan for the previously supported outline planning application. It was RESOLVED to support the application, proposed by Cllr J Newbery, seconded by Cllr Atkinson with all in favour. Cllr Finnimore and Cllr Sleep returned to the meeting.</p> <p>b) Planning applications received after the agenda was published. PA21/05960, Land East of Meadowview, Old Hill, Lewannick, Launceston, Cornwall. Non Material Amendment for omission of chimneys, addition of roof lights, replacement of Juliet balcony and door with full height window with bottom fixed and top outward opening (Application number PA18/08669 dated 13th December 2018 relates). It was RESOLVED to support this non material amendment to PA18/08669, proposed by Cllr Atkinson, seconded by Cllr Owens with all in favour.</p> <p>c) Planning decisions notified by Cornwall Council. None received.</p> <p>d) Other Planning Matters. The Clerk to email the planning training dates to all Members.</p> | Clerk |
| 9 | <p>Minutes of the meetings held on Tuesday 18th May 2021</p> <p>a) APCM. It was RESOLVED that the Minutes are a true record of the Meeting, proposed by Cllr Sleep, seconded by Cllr C Newbery with all in favour.</p> <p>b) Parish Council Meeting. It was RESOLVED that the Minutes of the this Meeting are a true record, proposed by Cllr White, seconded by Cllr Atkinson with all in favour.</p> | |
| 10 | <p>Matters arising from the above Minutes.</p> <p>APCM – The Turbine Committee representatives are Cllr White, Cllr Sleep and Cllr Atkinson. It was RESOLVED that Cllr Hobden will attend the Community Network Area meetings on behalf of the Parish Council proposed by Cllr Sleep, seconded by Cllr White with all in favour.</p> <p>Parish Council Meeting – It was reported that all of the Members have attended the Code of Conduct training.</p> | |
| 11 | <p>Climate Emergency. There was a discussion about what the Parish Council can do effectively, not having any buildings, lighting or transport. Cycle ways were discussed but it</p> | |

| | | |
|----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|
| | is considered that the cost is too prohibitive. The Council has planted ten trees recently and could replace any that have to be felled on Polyphant Green. A Green Forum was suggested for the Newsletter. Cllr Hobden will attend the CNA meeting on Thursday and report back on its strategy at the next meeting. | |
| 12 | Bus Shelter Update. No update has been received and the Clerk will chase this as an agenda item for the next meeting. A lockable notice board is required for the bus shelter to display timetables and a clip board one is required to publish Village events. | Clerk |
| 13 | Rescue Centre Manager. The Chairman asked the member of the public what is involved with this role. Cllr Atkinson suggested that the Emergency box is left at Lewannick Village Hall, seconded by Cllr C Newbery. It was RESOLVED to dispense with the position of a Manager because in the case of an emergency the necessary Services will attend more quickly than a Manager could coordinate and also the residents are likely to come together as a community to support whatever can be done. Proposed by Cllr J Newbery, seconded by Cllr Sleep with all in favour. | |
| 14 | Highways and Footpaths. The footpath at the School has ivy growing across it. Cllr Parsons will ask Oliver Jones, Highways, to deal with this. Cllr Sleep said that the drain at Trevadlock is blocked and water is now running into a resident's property. Historically CORMAC has cleared the drain but have now told Cllr Sleep that this will not be done. Cllr Parsons will chase this up with Oliver Jones. Cllr Parsons had sent an email regarding the junction at Plusha. Council discussed this but it is felt that if the closure goes ahead it will push more traffic through Lewannick so it cannot support the proposal as is. Cllr Parsons said that this has been communicated to Scott Mann, MP. | AP AP |
| 15 | Play Areas and Open Spaces Cllr Jasper gave an inspection report on the Polyphant Play Area. The grass has been cut. The contractor is going to repair the fences in both play areas on Tuesday 22 nd June, and they will have to be closed for H&S reasons whilst the work is being carried out. Bees Trees has carried out the tree work in Lewannick. There are two further trees that need attention, one of which has split right down and is soft in the middle. The occupant of the property may be willing to contribute to the cost of cutting down the trees in question. It was RESOLVED that Cllr White can deal with Bees Trees direct, proposed by Cllr Sleep, seconded by Cllr Atkinson with all in favour. There was some discussion about the ownership of a piece land that forms part of Polyphant Green. Cllr White said that this needs to be looked into because the recent Tree Survey includes some trees that are situated on this piece of land and these would then be the responsibility of the resident who claims he owns the land. Cllr Owens gave an inspection report on the Lewannick Play Area. The matting beneath the Cableway is lifting and needs replacing. The handles on the Toddler Multiplay are loose and need tightening. Cllr J Newbery will attend to this. Cllr J Newbery said that the Cableway needs maintenance as recommended in the recent ROSPA Report. Schoolscape has provided a quote, a potential £755+VAT if all of the components need changing. It was RESOLVED that Cllr J Newbery can deal with Schoolscape and arrange for the maintenance repairs at a total cost of £755+VAT, proposed by Cllr Owens, seconded by Cllr Finnimore with all in favour. | MW JN JN |
| 16 | Local Council Award Scheme. The Clerk gave some detail of the benefits to achieving the Foundation Level of the Award Scheme. There are costs attached to the scheme and the Clerk will find out what these are, to be discussed at the next meeting. | Clerk |

| | | |
|----|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|
| 17 | Correspondence a) Email from resident to be discussed in Closed Session. | |
| 18 | Finance a) Payments. It was RESOLVED to pay the invoices, 69,70 & 71, received from D Humber for the grass cutting at the play areas and Polyphant Green totalling £880, and the following payments, proposed by Cllr Finnimore, seconded by Cllr Atkinson with all in favour: <ul style="list-style-type: none"> • L Coles, May salary, expenses and office • HMRC, Clerk's May PAYE • Darren Humber, Invoices 65&67 grass cutting at Lewannick and Polyphant - £280.00 • Lewannick Church, grant awarded at 18th May meeting - £1300.00 • Trevadlock Chapel, grant awarded at 18th May meeting - £500.00 • Polyphant Methodist Church, grant awarded at 18th May meeting - £750.00 • Bees Trees, Inv.0020, tree work at Lewannick play area - £1020.00 b) Receipts. £440.02 received from Cornwall Council for the annual LMP c) Bank Reconciliations. It was RESOLVED that the bank reconciliation for May is correct, proposed By Cllr Sleep, seconded by Cllr Jasper with all in favour. d) Annual Accounts Statement AGAR 2020/21 Cllr Jasper asked about the staff costs and this was explained. The figures have been audited by the Internal Auditor and are all in the correct boxes. It was RESOLVED that the Chairman should sign the Annual Accounts Statement 2020/21, proposed by Cllr Atkinson, seconded by Cllr White, 6 votes for, 3 abstentions, of which 2 were new councillors who felt that they could not comment. | |
| 19 | Any Other Business. Nothing brought forward. | |
| 20 | Items for the next Agenda <ul style="list-style-type: none"> • Phone Box at Polyphant • Polyphant Green weed control and rewilding • Local Council Award Scheme • Bus shelter update | Clerk |
| 21 | Date and time of the next meeting. The next meeting will be held on Tuesday 20 th July 2021 at 7.30pm in Lewannick Village Hall. | |
| 22 | Closed Session. Pursuant to the Public Bodies (Admission to Meetings) Act 1960, members of the public and press were asked to leave the meeting. The email received from the resident was discussed following which it was agreed unanimously that there would be no further direct communication to the Clerk from this person for protection from further bullying behaviour and harassment. All future correspondence will be filtered through the Chairman. This will be communicated to the person concerned. Cllr Hobden asked about the procedure for raising issues in public meetings. | |

There being no further business to transact the Chairman closed the meeting at 9.30pm

SignedChairman

Dated.....

A copy of these Minutes can be found on the Parish Council website: www.lewannickpc.org.uk