

Minutes of the Meeting of Lewannick Parish Council Meeting held on Tuesday 18th May 2021 at 7.21pm in Lewannick Village Hall, Lewannick.

Present: Cllr M White (Chairman), Cllr C Newbery (Vice Chair), Cllr J Newbery, Cllr P Atkinson
Cllr B Sleep, Cllr R Finnimore, Cllr D Parnell, Cllr S Jasper, Cllr K Owens and Cllr A Hobden

In Attendance: Linda Coles, Locum Parish Clerk, Cllr Adrian Parsons, Cornwall Councillor

There were seven members of the public present.

Item No		Action By
	Cllr R Finnimore signed a Declaration of Acceptance of Office, witnessed by the Clerk.	
1	Apologies. Cllr Finnimore apologised for not being present at the APCM which preceded this meeting. Cllr Parsons, Cornwall Council, apologised for being late to the meeting.	
2	Declarations of Interest a) Agenda Items. None declared b) Gifts. None declared	
3	Consideration of written requests for dispensation. None received.	
5	Public Participation Member of the public requested that Climate Emergency is put on the next agenda. Member of the public said that there is a need to appoint a Rescue Centre Manager and asked for this to be put on the next agenda. Member of the public spoke about planning application PA21/03904 and gave some details of the application for Members information.	
6	Planning a) Planning applications received before the agenda was finalised: PA21/03904 , Tinney Hall Farmhouse, Tinney Hall Lane, Lewannick, Launceston, Cornwall. Conversion /change of use of a barn to a dwelling, together with the erection of an extension. The Chairman asked for Members comments. A letter of objection had been received and circulated by the Clerk to the Members. It was agreed that most of the content of the letter is directed at other consultee bodies. Following discussion, it was RESOLVED to support the application, proposed by Cllr J Newbery, seconded by Cllr Parnell with all in favour. b) Planning applications received after the agenda was published. None received. c) Planning decisions notified by Cornwall Council. None received. d) Other Planning Matters. None.	
7	Minutes of the virtual meeting held on Tuesday 27th April 2021 It was RESOLVED that the Minutes of the above meeting are a true record, proposed by Cllr Finnimore, seconded by Cllr C Newbery with all in favour.	
8	Matters arising from the above Minutes. Page 1, Item 7. The Clerk has not received a reply from CRCC regarding the funding.	
9	Code of Conduct Training Cllrs Hobden, Atkinson and Jasper have attended the online training. Cllr C Newbery will attend the training on the 21 st July, given by CALC. All other Councillors will attempt to attend one of the training sessions given by Cornwall Council. The Clerk will record attendance. (Councillor Parsons arrived in the meeting)	Clerk

4	<p>Unitary Councillor's Report Cllr Parsons was welcomed. Following the Elections the Conservative Party has gained control of Cornwall Council. There is a large amount of case work coming in now that the elections are over and there is no longer purdah. Cllr Parsons will chase up Oliver Jones, Highways, regarding a meeting about Landers Lake.</p>	AP
10	<p>Highway and Footpath Matters Oliver Jones has not come back about the virtual footpath at Cottage Gardens, Lewannick. Cllr Parsons will chase this up.</p>	AP
11	<p>Play Areas and Open Spaces Cllr White has met with Bees Trees at Lewannick Play Area to discuss the tree work required. It is proposed that the Play Area will be shut on 2nd June for the work to be carried out. This date is in half-term and the Clerk will ask if an alternative date is available. The cost of the work is £850+VAT and it was RESOLVED to accept, proposed by Cllr J Newbery, seconded by Cllr Owens with all in favour. The Clerk will notify Bees Trees that the quote has been accepted. Quotes have been received for the replacement swing at Polyphant but these are very variable and more comparisons need to be made. Various repairs have been carried out following receipt of the ROSPA Report. Timbers have been put at the top of the slide to prevent head entrapment and the gate catching has been altered so that it shuts by itself. Schoolscapes are being contacted regarding the maintenance of the Zip Wire. The Clerk will contact Darren Humber to cut the grass. Polyphant Green – The Tree Survey has been completed and a copy sent to Bees Trees, who has already quoted for some of the more immediate work. The Clerk will ask Bees Trees to be more specific about which trees are included in the six month report and quote, and will also ask about the proposals for the felled wood. Western Power are dealing with the Ash Tree T26 and the Clerk will chase them up. Tenders for the fence work will be discussed in Closed Session.</p>	Clerk Clerk Clerk Clerk
12	<p>Benches in the Parish The two benches at Polyphant that are covered in lichen were discussed. It was agreed that the Newsletter will be used to see if there are any volunteers who would like to clean them.</p>	
13	<p>Correspondence a) ROSPA Report re Play Areas. Noted b) Tree Report for Polyphant Green. Noted c) Acknowledgement from Claire Tyler for the flowers sent to her by the Members of the Council.</p>	
14	<p>Finance a) Payments It was RESOLVED to make the payments, proposed by Cllr Sleep, seconded by Cllr Finnimore with all in favour of the following: Online - L Coles, Clerk's April salary, office and expenses Online – HMRC, Clerk's April PAYE Online – Darren Humber, Grass cutting invoice - £280.00 Online – PKF Littlejohn, Invoice for AGAR 2019/20, regular payment - £240.00 Online – CL Finance Associates, Internal Audit 2020/21 - £240.00 Online – Lewannick Village Hall, Hire of hall 2020 - £28.00 Online – BHIB Councils Insurance, Annual Parish Insurance - £415.46 Online – Jason Bellenger, Tree Safety and Condition Survey - £425.00 Cllr J Newbery and Cllr Parnell will authorise the online payments. b) Receipts. None</p>	

	<p>c) Bank Reconciliations. It was RESOLVED that the bank reconciliation is correct, proposed by Cllr Jasper, seconded by Cllr C Newbery with all in favour.</p> <p>d) Grant for Trevadlock Chapel. It was RESOLVED that a grant of £500 is paid to Trevadlock Chapel, proposed by Cllr Atkinson, seconded by Cllr Sleep with all in favour.</p> <p>e) Grant for Lewannick Church. It was RESOLVED that a grant of £1300 is paid to Lewannick Church, proposed by Cllr Finnimore, seconded by Cllr C Newbery with all in favour.</p> <p>f) Grant for Polyphant Methodist Church. It was RESOLVED that a grant of £750 is paid to Polyphant Methodist Church, proposed by Cllr White, seconded by Cllr C Newbery with all in favour.</p>	
15	<p>Any Other Business</p> <p>An advert will be put in the Newsletter for a group of parents to form a fundraising group for play equipment.</p> <p>It was reported that ten free oak trees have been planted in the Parish, five at Polyphant Green and five elsewhere.</p> <p>Cllr C Newbery reported that the clipboard and notice board that were put up in Polyphant have been stolen. These were to have been donated to the bus shelter restoration at Lewannick.</p>	
16	<p>Items for the next Agenda</p> <ul style="list-style-type: none"> • Notice Boards for the bus shelter in Lewannick and a report of work so far. • Climate Emergency • Rescue Centre Manager 	Clerk
17	<p>Date and time of the next meeting</p> <p>The next meeting will be held on Tuesday 15th June at 7.30pm in Lewannick Village Hall.</p>	
18	<p>CLOSED SESSION.</p> <p>Pursuant to the Public Bodies (Admission to Meetings) Act 1960, members of the public and press were excluded from this item of the agenda.</p> <p>a) Matters sensitive to Council. It was agreed, following receipt of recent emails from a certain party, that the Vexatious Policy will be invoked.</p> <p>b) Staffing Matters. The Panel was agreed for the interviews for the Clerk's job.</p> <p>c) Quotes for Fencing. The tenders received were comparable and are as follows: Quote A - £518.80 Quote B - £1108.00</p> <p>It was RESOLVED to accept Quote A, proposed by Cllr Finnimore, seconded by Cllr Atkinson with all in favour. The Clerk will notify.</p>	Clerk

There being no further business to transact the Chairman closed the meeting at 8.50pm

SignedChairman

Dated.....

A copy of these Minutes can be found on the Parish Council website: www.lewannickpc.org.uk