

## Minutes of the Virtual Lewannick Parish Council Meeting held using Microsoft Teams on Tuesday 19<sup>th</sup> January 2021 at 7.30pm

**Present:** Cllr M White (Chairman), Cllr C Newbery (Vice Chair), Cllr J Newbery, Cllr S Jasper, Cllr C Tyler, Cllr B Sleep, Cllr R Finnimore, Cllr D Parnell and Cllr P Atkinson

**In Attendance:** Linda Coles, Locum Parish Clerk, Cllr Adrian Parsons, Cornwall Councillor

There were two members of the public present.

Item No		Action By
	<p><b>Census 2021</b> Heidi Clemo, Census Engagement Manager addressed the meeting at the invitation of the Chairman to talk about the forthcoming 2021 Census. It is scheduled to begin on March 21<sup>st</sup> and this date is unlikely to change although the completion timetable may be extended according to the returns. This Census will be a digital first and it is expected that 75% of the population will complete the return online with the rest completing a paper copy. Heidi gave some details of the forms etc. There is currently a wave of staff being recruited to knock on doors, working in a COVID safe manner, the logistics of which have still to be determined. This is a household census but people can request their own form if they do not wish to share information with other members of the household. Heidi will send the Clerk some information for the Parish Council website. The Chairman thanked her and she left the meeting.</p>	
1	<p><b>Apologies.</b> All present, however Cllr Atkinson gave apologies after Item 8, and had to leave the meeting due to technical problems with Teams.</p>	
2	<p><b>Declarations of Interest</b> a) <b>Agenda Items.</b> Cllr J Newbery declared an interest in Item 14 a) Cheque 300058 £49.20. Cllr Sleep declared an interest in Item 6 d) 5-day protocol for PA20/09506. b) <b>Gifts.</b> None declared.</p>	
3	<p><b>Consideration of written requests for dispensation.</b> None received.</p>	
4	<p><b>Unitary Councillor's Report</b> Cllr Parsons reported that there are 21 cases of COVID-19 across the Division. The hotspots in Cornwall seem to be the tourist destinations. Roads are much busier than they were during the first lockdown and this is partly due to the increase in key workers' travel. Cllr Parsons extended a thank you to the teachers who are working virtually. Anyone with a query or needing help during the Pandemic should contact Cornwall Council through its website. Scams are occurring via emails and text messages and Cllr Parsons urged the public to be vigilant. There was a full council meeting today to discuss Cornwall Council's updates and also the Councillors' allowances for the next administration. An increase was voted down so the new Cornwall Councillors will remain on the same allowances as at present, albeit with an increased workload. The Government wants the May 2021 Elections to go ahead as planned.</p>	
5	<p><b>Public Participation and Council's Response to same</b> The Chairman invited comments from the public on Agenda items but no matters were brought forward.</p>	

6	<p><b>Planning</b></p> <p><b>a) Planning applications received before the agenda was finalised:</b></p> <p><b>PA20/10903</b>, 2 Cottage Gardens, Lewannick, Launceston. Works to Trees namely – Oak T1 remove branches – subject to a Tree Preservation Order (TPO). Following discussion, it was <b>RESOLVED</b> to support this application in line with the Tree Officer’s recommendation, <b>proposed by Cllr J Newbery, seconded by Cllr Parnell with all in favour.</b></p> <p><b>PA20/10794</b> Trelaske Barton, Lewannick, Launceston. Proposed conversion and change of use of former milking parlour to a single dwelling, and replacement of outbuilding with a garage with variation Condition 2 in respect PA19/01925. It was <b>RESOLVED</b> to support this planning application, <b>proposed by Cllr C Newbery, seconded by Cllr Finnimore with all in favour.</b></p> <p><b>PA20/11219</b>, Ivy House, Polyphant, Launceston. Proposed extension and conversion of existing studio/barn into residential accommodation, and creation of ground floor shower room in cottage. It was <b>RESOLVED</b> to support this application, <b>proposed by Cllr Jasper, seconded by Cllr Sleep with all in favour.</b></p> <p><b>PA20/11220</b>, Ivy House, Polyphant, Launceston. Listed Building application for proposed extension and conversion of existing studio/barn into residential accommodation, and creation of ground floor shower room in cottage. It was <b>RESOLVED</b> to support this application for Listed Building Consent re PA20/11219, <b>proposed by Cllr White, seconded by Cllr C Newbery with all in favour.</b></p> <p><b>b) Planning applications received after the agenda was published:</b> None received.</p> <p><b>c) Planning decisions received from Cornwall Council:</b> None received.</p> <p><b>d) Other Planning Matters.</b></p> <p><b>5-Day Protocol re PA20/09506.</b> Following discussion it was <b>RESOLVED</b> to take the decision 2. Agree to disagree, but would like the following noted:</p> <ol style="list-style-type: none"> <li>1. That there are a significant number of dead branches on the tree which could be dangerous if they break off during a storm, which is quite likely given the current weather warnings.</li> <li>2. It is felt that not enough remedial work has been done in the past to make this tree safe and this is now necessary.</li> <li>3. The tree overhangs a place where children play and the dead limbs could be a potential threat to their health and safety.</li> </ol> <p>The Parish Council would like the Tree Officer to give consideration to the above points.  <b>Proposed by Cllr White, seconded by Cllr J Newbery with all in favour, with the exception of Cllr Sleep who had declared an interest.</b></p>	
7	<p><b>Minutes of the Parish Council meeting held on Tuesday 17<sup>th</sup> November 2020.</b></p> <p>It was <b>RESOLVED</b> that the Minutes of the meeting held on 17<sup>th</sup> November 2020 are a true record, <b>proposed by Cllr Finnimore, seconded by Cllr J Newbery with all in favour.</b></p>	
8	<p><b>Matters Arising from the above Minutes.</b> No matters brought forward.</p> <p>Cllr Atkinson left the meeting due to technical problems with Teams.</p>	
9	<p><b>Old Bus Shelter at Lewannick.</b> The Council has received a proposal from a resident to maintain the bus shelter at the Village Hall. The Chairman proposed a rider that he is allowed to do so for twelve months. The Clerk will write and set out the parameters that he must work to and see if he would still be willing to go ahead. <b>Proposed by Cllr Tyler, seconded by Cllr Parnell with all in favour.</b></p>	Clerk

10	<p><b>Footpaths.</b> Cllr Parnell has received complaints from residents about the overgrown footpath beside the School. Cllr J Newbery said that he had walked the path and it has been cut back. This will be monitored.</p> <p>The LMP payment for 2020/21 has not been received yet.</p>	
11	<p><b>Highway Matters</b></p> <p><b>a) Virtual Footpath in Lewannick</b> Cllr Parsons has had a site meeting with Oliver Jones, Highways, and members of the Parish Council have consulted with local residents. Oliver Jones will talk to the nearest neighbours about the preferred options. Due to COVID – 19 restrictions there is no planned date for this discussion to take place or for the matter to proceed.</p> <p><b>b) Other matters.</b> No other matters.</p>	
12	<p><b>Play Areas and Open Spaces.</b></p> <p>Cllr Tyler wants to step down as Inspector of the Play Areas, having done it for a number of years. Cllr White said that he will do the inspection at Lewannick in the short term but a volunteer is needed for Polyphant. Cllrs J and C Newbery said that they will inspect Polyphant. A discussion followed regarding the closure of the play areas during lockdown. The Government is not advising Councils to close play parks and it was agreed to leave Lewannick and Polyphant open unless further guidance dictates otherwise.</p> <p>Cllr Tyler said that during her latest inspection she had not had to empty the bins. The wooden play equipment is really slippery and dangerous. The hedge next to the Multiplay in Lewannick is very overgrown. Cllr White said that this is in hand. The swing at Polyphant has splits in the rubber. Cllr J Newbery is going to install a replacement rope on the equipment at Lewannick.</p> <p>A vote of thanks is recorded for Cllr Tyler’s sterling work inspecting the play areas over the past few years.</p>	
13	<p><b>Correspondence</b></p> <p><b>a) Notice from Cornwall Council re review of Code of Conduct Complaint against Councillor M White.</b> The complainant had asked for a review of Cornwall Council’s decision but this has been rejected by Simon Mansell because it is considered that no substantive reasons were given to justify a review. The matter is now closed. <b>Noted</b></p> <p><b>b) Email</b> from resident offering to repair and restore the bus shelter at the Village Hall Lewannick. <b>This was covered under Item 9.</b></p> <p><b>c) Notice from Cornwall Council re Code of Conduct Complaint against Councillor C B Newbery.</b> This complaint has been rejected by Simon Mansell, Cornwall Council because it would otherwise be inappropriate to expend the Council’s resources on determining the complaint having regard to the circumstances of the complaint, any previous related complaints and the public interest. <b>Noted</b></p>	
14	<p><b>Finance</b></p> <p><b>a) Payments:</b> It was <b>RESOLVED</b> to ratify and approve the payments for December/January proposed by Cllr C Newbery, seconded by Cllr Finnimore, all in favour with the exception of Cllr J Newbery who had declared an interest.</p> <p><b>December:</b></p> <p>Cheque 300050 – L Coles, Clerk’s November salary, office and expenses  Cheque 300051 – HMRC Clerk’s November PAYE  Cheque 300052 – WesternWeb Ltd Invoices 21846 &amp; 22095 - £108.00  Cheque 300053 – Amazon (L Coles) Pond sign and 2 No Dog signs - £43.48  Cheque 300054 – Launceston Print Ltd printing of December Newsletter - £46.00  Cheque 300055 – The Cumbria Clock Co Ltd, servicing of Parish Clock - £186.00  Direct Debit – Annual Data Protection Fee for Information Commissioners Office</p>	

	<p><b>January:</b>          Cheque 300056 – L Coles, Clerk’s December salary, office and expenses          Cheque 300057 – HMRC Clerk’s December PAYE          Cheque 300058 – South West Play ( J Newbery) new rope for play area - £49.20</p> <p><b>b) Receipts</b>          £40 – Clerk repaid Union Subscription to Parish Council</p> <p><b>c) Bank Reconciliations</b>          It was <b>RESOLVED</b> to approve the bank reconciliations for December 2020, <b>proposed by Cllr White, seconded by Cllr Parnell with all in favour.</b></p> <p><b>d) Budget.</b> Papers circulated by the Clerk          Underspend on some budget headings have been moved to those headings where there has, or will be, an overspend by the end of the Financial Year. There is no change to the overall budget total. Cllr White ran through the alterations. It was <b>RESOLVED</b> to accept the changes, <b>proposed by Cllr White, seconded by Cllr C Newbery with all in favour.</b></p>	
<b>15</b>	<p><b>Any Other Business</b>          Cllr J Newbery has received complaints from people in Polyphant that a resident has installed CCTV cameras on his property which are directed onto other people’s properties and the highway. This is a Police matter but Council noted it.          Cllr Sleep said that Landers Lake has been flooded again. A resident has offered a piece of land for Cornwall Council to put a piece of pipe in to take away the excess water, direct to the stream. Cllr White suggested that a site meeting is set up with Oliver Jones, Highways, once COVID restrictions have eased, to see if progress can be made with this.          The Newsletter has been suspended due to the Pandemic. There is nothing to report because no events are taking place.          The trees overgrowing the Play Area in Lewannick need cutting back. This will be dealt with in the Spring by the Contractor.</p>	
<b>16</b>	<p><b>Items for the next Agenda</b>          Nothing brought forward</p>	
<b>17</b>	<p><b>Date and time of the next meeting.</b>          The next meeting of Lewannick Parish Council will be held on Tuesday 16<sup>th</sup> February 2021 at 7.30pm.</p>	

There being no further business to transact the Chairman closed the meeting at 20.38hrs.

Signed .....Chairman

Dated.....

A copy of these Minutes can be found on the Parish Council website: [www.lewannickpc.org.uk](http://www.lewannickpc.org.uk)