

Minutes of the Virtual Lewannick Parish Council Meeting held via Microsoft Teams on Tuesday 18th August 2020 at 7.30pm

Present: Cllr M White (Chairman), Cllr C Newbery (Vice Chair), Cllr J Newbery, Cllr S Jasper,
Cllr P Atkinson, Cllr C Tyler, Cllr B Sleep and Cllr D Parnell

In Attendance: Linda Coles, Locum Parish Clerk

There were two members of the public present.

Item No		Action By
1	<p>Apologies. Apologies received and accepted from Cllr Finnimore, Cllr B Newbery and Cllr A Parsons (Cornwall Council)</p>	
2	<p>Declaration of Interests a) Agenda items. Cllr Jasper declared an interest in PA20/06207 and PA20/04376, item 7a) and Cllr Tyler declared an interest in PA20/06207, item 7a). b) Gifts. None declared.</p>	
3	<p>Consideration of written requests for dispensations. None received.</p>	
4	<p>Annual Governance Statement and Internal Auditor Report 2019/2020. Following discussion it was RESOLVED to approve and sign the Annual Governance Statement. Proposed by Cllr Atkinson, seconded by Cllr J Newbery seven votes in favour and one abstention.</p>	
5	<p>Unitary Councillor's Report. Not present at meeting.</p>	
6	<p>Public Participation. One member of the public referred to the Minutes of the last meeting and the item covering the Newsletter and said that GDPR has to be considered regarding the use and storage of individual's email addresses. The Clerk responded saying that this is certainly a consideration and the practicalities are being looked into. The member of the public said that the website should be used to publish the Newsletter and also asked what steps are being taken to sanitise the collection boxes for the hard copies of the Newsletter. In reply, it was stated that people have expressed that they do not want the Newsletter hand delivered and, if using the collection boxes to get a copy, individual awareness of sanitising has to be relied upon.</p>	Clerk
7	<p>Planning a) Planning applications received before the agenda was finalised: PA20/04376, Land North of Trecoombe Stables, Polyphant, Launceston. Change of use and creation of all-weather equine exercise area. Following discussion it was RESOLVED to support this application, proposed by Cllr Tyler, seconded by Cllr White with seven votes in favour (Cllr Jasper did not take part, having declared an interest) PA20/05493, Kellys House, Lewannick, Launceston. Listed Building Consent for the replacement of windows single glazed on a like for like basis. Following discussion, it was RESOLVED to support this application, proposed by Cllr Parnell, seconded by Cllr Tyler with all in favour. PA20/006207, Hill Park Cottage, Hicks Mill, Polyphant, Launceston. Proposed extension to dwelling. Following discussion it was RESOLVED to support this</p>	

	<p>application, proposed by Cllr J Newbery, seconded by Cllr B Sleep with six votes in favour (Cllr Jasper and Cllr Tyler did not take part, having declared an interest).</p> <p>b) Planning applications received after the agenda was published: None</p> <p>c) Planning decisions received from Cornwall Council: None</p> <p>d) Other planning matters. PA20/03612 and PA20/03613 the Case officer has refused this application. Using the 5-day protocol it was RESOLVED to request the application is called in to be determined by the Planning Committee, proposed by Cllr J Newbery, seconded by Cllr White with all in favour. Cllr J Newbery will present the case for the Parish Council.</p>	
8	<p>The Minutes of the meeting held on July 30th 2020</p> <p>It was RESOLVED to accept the Minutes of the meeting held on the 30th July 2020 as a true record of that meeting. Proposed by Cllr J Newbery, seconded by Cllr Atkinson with all in favour who were present at this meeting.</p>	
9	<p>Matters Arising from the above Minutes.</p> <p>No matters arising.</p>	
10	<p>Footpaths.</p> <p>The footpath beside the school in Lewannick has been cut back and the Parish Council has been thanked by the resident who highlighted the problem. The Clerk will apply for the LMP and sort out what has happened for 2019/20.</p>	Clerk
11	<p>Highway Matters.</p> <p>The road near the Quarry has had the vegetation cut back.</p>	
12	<p>Play Areas and Open Spaces.</p> <p>Cllr Tyler has inspected the play areas weekly and the bins emptied. It was reported that the grass has been cut in both areas.</p> <p>An email has been received from a parent about a rope burn to a child's hand from the rope on the Multiplay. This has been inspected by Playsafety and no problems were raised in the ROSPA Report.</p>	
13	<p>Newsletter.</p> <p>The Editorial team is trying to avoid delivery to vulnerable people hence the installation of the collection boxes. The boxes are attracting a negative response. The Newsletter will be published on the Parish Council website. Now that we are no longer in Lockdown people have to look to themselves to keep safe re touching hard surfaces, collection boxes etc.</p>	
14	<p>Correspondence.</p> <p>Already covered</p>	
15	<p>Finance</p> <p>a) Payments. It was RESOLVED to make the following payments, proposed by Cllr Parnell, seconded by Cllr White with all in favour:</p> <ul style="list-style-type: none"> • Chq 300028- L Coles, July salary, office and expenses • Chq 300030 – HMRC, Clerk's July PAYE • Chq 300031- WesternWeb Ltd, Annual renewal of web space etc. - £114.00 • Chq 300032 – Polyphant Methodist Church, Grant awarded - £750.00 • Chq 300033- L Coles, purchase of wreath for Remembrance Sunday - £25.00 <p>b) Receipts. None</p> <p>c) Bank Reconciliations. It was RESOLVED to approve the bank reconciliation for July, proposed by Cllr White, seconded by Cllr J Newbery, all in favour.</p> <p>d) Annual Accounts Statement AGAR 2019/2020. Following discussion and questions it was RESOLVED to approve and sign the Annual Accounts Statement 2019/2020,</p>	

	proposed by Cllr J Newbery, seconded by Cllr Atkinson, seven votes in favour with one abstention.	
16	Any Other Business It was reported that the overgrown tree at Polyphant is on the Chapel's land. Cllr Jasper will take some photographs and send them to the Clerk who will write to the Chapel. A resident has complained about its overhanging branches.	Clerk
17	Items for the next agenda No items identified.	
18	Date and time of next meeting The next meeting of Lewannick Parish Council will be held on Tuesday 15 th September 2020 at 7.30pm.	

There being no further business to transact the Chairman closed the meeting at 8.55pm.

SignedChairman

Dated.....

A copy of these Minutes can be found on the Parish Council website: www.lewannickpc.org.uk

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