

Minutes of the Lewannick Parish Council Meeting held at Lewannick Village Hall, Lewannick on Tuesday 17th March 2020 at 7.30pm

Present: Cllr M White (Chairman), Cllr C Newbery (Vice Chair), Cllr J Newbery, Cllr S Jasper, Cllr B Sleep, Cllr P Atkinson, Cllr C Tyler and Cllr R Finnimore

In Attendance: Linda Coles, Locum Parish Clerk and Cllr A Parsons (Cornwall Councillor)

There were no members of the public present.

Item No		Action By
1	<p>Apologies. Apologies were received and accepted from Cllr B Newbery and Cllr D Parnell for not attending the meeting, and Cllr R Finnimore and Cllr A Parsons for arriving late to the meeting.</p>	
2	<p>Declarations of Interest. a) Agenda Items. None declared b) Gifts. None declared</p>	
3	<p>Consideration of written requests for dispensation. None received</p>	
4	<p>Policy for dealing with Council Business during the Coronavirus Outbreak. The Clerk had drafted a policy for consideration. It was RESOLVED to adopt the Policy Paper and all of its content, proposed by Cllr Sleep, seconded by Cllr Atkinson with all in favour. There will be no Parish Council meetings until further notice and under the Scheme of Delegation decisions on matters of business will be taken by the Chairman, Vice Chairman and the Clerk. More detail can be viewed on the Parish Council website: www.lewannickpc.org.uk</p>	Clerk
5	<p>Unitary Councillor's Report. Cllr Parsons said that Cornwall Council Committee meetings have been cancelled but the full cabinet meeting will go ahead tomorrow. Cornwall Council is waiting for guidance from the Government on Planning Committee meetings. Cllr Parsons said that there are grants for tree planting etc. The Clerk will explore further. This item number was changed to accommodate the Policy. There was no public participation.</p>	Clerk
6	<p>Planning a) Planning applications received before the agenda was finalised: PA20/01635, Polyphant Green, Polyphant, Launceston, Cornwall. Application for works to trees subject to TPO, T8-fell; T15-minor prune; T35-minor prune; T36-minor prune; T42-3m cut back of limb and T52-crown raise. It was RESOLVED to support this application, proposed by Cllr J Newbery, seconded by Cllr C Newbery with all in favour. b) Planning applications received after the agenda was published: None c) Planning decisions received from Cornwall Council: None received d) Other Planning Matters: No other matters</p>	

7	<p>Minutes of the meeting held on the 18th February 2020</p> <p>It was RESOLVED to accept the Minutes of the meeting held on 18th February as a true record of that meeting, subject to the addition to page 27, item 7...<i>Cllr White apologised to Cllr Tyler for her exclusion from the Closed Session of the meeting held on 21st January 2020 when other matters were discussed and not just staffing matters. Proposed by Cllr Atkinson, seconded by Cllr C Newbery with all in favour.</i></p>	
8	<p>Matters Arising.</p> <p>There were no matters arising. (Cllr C Newbery and Cllr J Newbery left the meeting.)</p>	
9	<p>Footpaths.</p> <p>It was agreed that due to the Coronavirus the existing Contractor will be offered a further year on his contract. The Clerk will email his new terms to the Members and inform the contractor.</p>	Clerk
10	<p>Highway Matters.</p> <p>Cllr Sleep reported a new pothole on the turn into Trevadlock at the park end. Cllr Parsons will report this.</p>	AP
11	<p>Climate Change.</p> <p>This item is put on hold because there are to be no public meetings for the foreseeable future.</p>	
12	<p>Play Areas and Open Spaces.</p> <p>Cllr Tyler reported: Lewannick – the Leylandi have been cut back but the cut branches have been left on the ground of the play area. The Clerk will write to the contractor and the house owner and ask for them to be cleared. The bins have been checked and emptied. Cllr Tyler has cleaned the swing seats and chains with Milton.</p> <p>Polyphant- The automatic gate closure is not working very well and Cllr Tyler has applied some WD40 to the catch.</p>	Clerk
13	<p>Correspondence</p> <p>a) Email from SPM Forestry and Woodland Management re Tree Warden Scheme. This was noted and filed.</p> <p>b) The Clerk has received an email from a resident of Lewannick who has been subjected to anti-social behaviour. This has been reported to the Police and the resident wants to know if there have been any other incidents. The Clerk will reply that there are no other known reports of this behaviour.</p> <p>c) The Clerk has received a reply from Hancocks Solicitors re the obstruction to a right of way at Polyphant Green. It was agreed that this will be noted but the Parish Council will not reply or get involved in what is essentially a neighbourly dispute. Proposed by Cllr White, seconded by Cllr Atkinson with all in favour.</p>	Clerk
14	<p>Finance</p> <p>a) Payments.</p> <p>It was RESOLVED to make the following payments, proposed by Cllr Sleep, seconded by Cllr Atkinson with all in favour:</p> <ul style="list-style-type: none"> • Chq 300004 – L Coles, February salary, office and expenses • Chq 300005 – HMRC, Clerk’s February PAYE • Chq 300006 – Polyphant Methodist Chapel, hire of hall for meetings -£40 • Chq 300007 – H Beckly & Son re repair to play equipment - £101.88 <p>b) Receipts. None</p>	

	<p>c) Bank Reconciliation. It was RESOLVED to sign the bank reconciliations as correct, proposed by Cllr Finnimore, seconded by Cllr Tyler with all in favour.</p> <p>d) Tenders for the grass cutting and footpath maintenance. See item 9, already covered.</p> <p>e) Santander Bank Account number 57968570: It was RESOLVED that this bank account will be closed now that the Unity Trust bank Account is set up, proposed by Cllr Atkinson, seconded by Cllr Sleep with all in favour.</p> <p>f) The Clerk reported that Cornwall Council will make a payment of £33,750 precept in April with the balance of £11,250 to be paid in September. This will ease the Cashflow and ensure that the invoices to PKF Littlejohn can be paid by the 30th April 2020.</p>	
15	<p>Any other Business</p> <p>The Chairman reported on the five benches in Lewannick which all appear to be in good order.</p> <p>Cllr Jasper said that the five benches in Polyphant are in a bad state, covered with lichen and need cleaning. The Clerk was asked to contact Mr Morley for a price for cleaning but will also look at purchasing some cleaning fluid (Wet and Forget) so that the job can be carried out in house.</p>	Clerk
16	<p>Items for the next agenda</p> <p>There are to be no meetings for the foreseeable future</p>	
17	<p>Date and time of next Parish Council meeting. T.B.A</p>	

There being no further business to transact the Chairman closed the meeting at 8.25pm

SignedChairman

Dated.....

A copy of these Minutes can be found on the Parish Council website: www.lewannickpc.org.uk