

Minutes of the Lewannick Parish Council Meeting held at Lewannick Village Hall, Lewannick on Tuesday 18th February 2020, commencing at 7.30pm

Present: Cllr M White (Chairman), Cllr C Newbery (Vice Chair), Cllr S Jasper, Cllr R Finnimore
Cllr C Tyler, Cllr D Parnell, Cllr J Newbery, Cllr P Atkinson and Cllr B Sleep.

In Attendance: Linda Coles, Locum Parish Clerk and Cllr A Parsons (Cornwall Councillor)

There were 8 members of the public present.

Item No		Action By
1	Apologies. Apologies were received and accepted from Cllr B Newbery.	
2	Declarations of Interest a) Agenda Items. None declared. b) Gifts. None declared.	
3	Consideration of written requests for dispensation. None received	
4	Unitary Councillor's Report. Cllr Parsons said that Cornwall Council has released funding for a multipurpose hub at Launceston, which location will be revealed once plans are in place. Cllr Parsons has received several complaints about blocked drains and said that Cornwall Council Highways is struggling to keep up with carrying out necessary works because of the extreme weather conditions. Trekelland Bridge has been hit and damaged by a 20 seater bus and will be closed for 3 weeks whilst repairs are carried out, again the adverse weather is affecting the repair.	
5	Public Participation. The Chairman read out a statement regarding the purpose of having public participation as an agenda item. There were no Parish issues brought forward by members of the public.	
6	Planning a) Planning applications received before the agenda was finalised: PA19/10911 , Trecoombe, Polyphant, Launceston, Cornwall. Proposed rear bedroom extension, side kitchen extension, new front porch and detached garage. Following discussion, it was RESOLVED to support this application, proposed by Cllr J Newbery, seconded by Cllr Jasper with all in favour. b) Planning applications received after the agenda was published: None received c) Planning decisions received from Cornwall Council: PA19/09413 , Ridgeview, Polyphant, Launceston Cornwall PL15 7PU. Construction of a new purpose built dog kennels. - Approved PA19/10483 and 10484 , Trenhorne Farm, Congdons Shop, Launceston Cornwall PL15 7PN. Listed building works to the shippon and alterations and refurbishment works to accommodate change from redundant agricultural to domestic use. – Approved. PA19/03296/PREAPP , Lewannick manor, Lewannick, Launceston PL15 7QD. Pre-application advice for the renovation of Grade II Listed manor house, conversion of two outbuildings, construction of new garage block, alterations to landscaping and driveways. For advice only and not consultation. d) Other Planning Matters. No other matters to discuss.	Clerk

7	<p>Minutes of the meeting held on Tuesday 21st January 2020. Subject to the change of date on Page 25, Item 18, from 04/02/20 to 18/02/20, it was RESOLVED to sign the Minutes as a true record of the meeting, proposed by Cllr C Newbery, seconded by Cllr Finnimore, with all in favour who had attended that meeting. Cllr Tyler wished it to be noted that she approved the general content of the Minutes but had not been present for the Closed Session.</p>	
8	<p>Matters arising from the above Minutes. Cllr Tyler said that she would like it noted that she had left the meeting before the Closed Session because it was agendered to discuss staffing matters and was not happy to find that other matters had been discussed. Noted</p>	
9	<p>Policies and Procedures. a) Grants Policy. Following discussion regarding the application procedure it was RESOLVED to adopt this policy, proposed by Cllr Sleep, seconded by Cllr Finnimore with all in favour. b) Privacy Policy. It was RESOLVED to adopt this policy, proposed by Cllr J Newbery, seconded by Cllr Jasper with all in favour. c) Code of Practice for Handling Complaints. There was discussion regarding complaints against Councillors following which it was RESOLVED to adopt this policy, proposed by Cllr J Newbery, seconded by Cllr Sleep, eight votes for with one abstention (Cllr Tyler).</p>	Clerk
10	<p>Footpaths. Cllr J Newbery has taken a map of the Parish footpaths from the Cornwall Council website. The Clerk will put this map on the PC website and a link to the footpaths in the County. It was agreed that the contract for the Local maintenance Partnership will be put out for tender, as will the grass cutting.</p>	Clerk
11	<p>Highway Matters. Cllr Jasper asked about litter picking in the Parish. One of the members of the public present said that he does this in Lewannick. The Clerk said that if Cllr Jasper would like to organise a litter pick in Polyphant and notifies her of the date, then she will contact Clean Cornwall and organise the equipment and collection of the rubbish. The funding for the new bins was raised and the Clerk will look for the paperwork and liaise with Cllr Parsons regarding this.</p>	SJ Clerk Clerk
12	<p>Climate Change. Cllr J Newbery attended a climate change event at North Hill and read out a report. Cllr C Newbery has registered with Terracycle for the recycling of crisp packets, toothpaste tubes etc. and is trying to set up a system for the village. These items can be recycled at the local Co-op and Tesco Stores. The Clerk gave Cllr C Newbery and Cllr Jasper a Climate Change Working Groups proposal, with ideas for community groups to follow. There is also the Community Network link through Chris Sims. Cllr C Newbery has spoken to the school and they are happy to take part once it is known what is required. Cllr J Newbury said that the Electoral Ward of Altarnun, which includes Lewannick is currently 14th on the list for recycling performance.</p>	
13	<p>Play Areas and Open Spaces. Cllr Tyler has inspected the play areas. The wooden play equipment is very slippery. It was reported that the Leylandi trees are overgrown and need cutting back. The Clerk will find out about metal caps for the tops of the wooden posts. Cllr Jasper will email pictures of the benches so that a programme of refurbishment can be put together.</p>	Clerk SJ
14	<p>Meeting Dates for 2020/2021. Cllr White proposed that the Parish Council meets monthly with the exception of August and December, this was RESOLVED, and Cllr C Newbery seconded with all in favour.</p>	

	e) The Clerk reported that the Asset Register is now on the website and a copy has been sent to the Parish Council's insurers.	
18	<p>Any Other Business</p> <p>Cllr White will look at the seats in Lewannick and then a plan can be put together for the whole of the Parish.</p> <p>Cllr J Newbery asked whether it is necessary to put paper copies of Minutes and Agendas on the Notice Boards if they are already published on the website. The answer is yes they have to be put up for those Parishioners that do not have the Internet.</p> <p>The Clerk will chase the invoice for meetings at Polyphant Chapel.</p>	Clerk
19	<p>Items for the next agenda.</p> <ul style="list-style-type: none"> Grass Cutting and Footpath Maintenance Tenders. 	Clerk
20	<p>Date and time of next meeting.</p> <p>The next meeting of Lewannick Parish Council will be held on Tuesday the 17th March at 7.30pm in Lewannick Village Hall, Lewannick.</p>	

There being no further business to transact the Chairman closed the meeting at 9.10pm

Signed.....Chairman

Dated.....

A copy of these Minutes can be found on the Parish Council website: www.lewannickpc.org.uk