

Lewannick Parish Council

Chair: Cllr Michael White • Vice-Chairman: Cllr Carole Newbery • Locum Clerk: Linda Coles, Tel: 01579 350962, The Firs, Lower Metherell, Callington, Cornwall, PL17 8BJ

PUBLIC NOTICE

Pursuant to the Public Bodies (Admission to Meetings) Act 1960, members of the public and press are invited to attend the Parish Council Meeting of **Lewannick Parish Council** on **Tuesday 17th December 2019 at 7.30pm** at **Lewannick Village Hall**, for the purpose of transacting the business below. (Members of the public are invited to make representations in person on matters relating to the Parish under Item 5 Public Participation).

Planning Applications can be viewed on the Cornwall Council website, Planning Portal, by entering the Application Number. Previous Minutes of Meetings of Lewannick Parish Council can be viewed on the Parish Council Website: www.lewannickpc.org.uk



Signed:

(Locum
Parish Clerk)

Date: 11th December 2019

AGENDA

1. **APOLOGIES** – (please make apologies known to the Clerk prior to this meeting)
2. **DECLARATIONS OF INTEREST a) Agenda Items b) Gifts**
3. **TO CONSIDER WRITTEN DISPENSATIONS RECEIVED**
4. **UNITARY COUNCILLOR'S REPORT**
5. **PUBLIC PARTICIPATION**
6. **PLANNING**
 - a) To consider planning applications received before the agenda was published: **All**
PA19/09683, Bramble Park, Old Hill, Lewannick, Launceston. Proposed new dormer and balcony to existing attic bedroom.
PA19/10243, Trelaske Manor, access to Trelaske Manor, Lewannick, Launceston. Removal of fallen Sweet Chestnut Tree (T12) subject to a Tree Preservation Order.
 - b) To report planning applications received after agenda was finalised. **Clerk**
 - c) To report planning decisions from Cornwall Council. **Clerk**
 - d) Other Planning Matters.
7. **TO APPROVE THE DRAFT MINUTES OF THE FOLLOWING PARISH COUNCIL MEETINGS:**
 - a) Extraordinary PC Meeting held on Friday 1st November 2019
 - b) Parish Council Meeting held on Tuesday 12th November 2019
 - c) Extraordinary PC Meeting held on Wednesday 27th November 2019

8. MATTERS ARISING FROM THE ABOVE MINUTES

9. AGAR 2018/19. To **RESOLVE** the prepared report for PKF Littlejohn. (to be circulated to Members)

10. POLICIES AND PROCEDURES.

- i. To **RESOLVE** to adopt the Standing Orders, FOI Requests and Publication Scheme, as circulated.
- ii. To receive circulated Risk Assessment Schedule for adoption at next meeting.

11. FOOTPATHS.

12. HIGHWAY MATTERS.

13. CLIMATE CHANGE. Report from Cllr S Jasper on Localism Summit 2019.

14. PLAY AREAS AND OPEN SPACES.

15. CORRESPONDENCE. (circulated to all)

- a) Letter from HM Land Registry re CL350211, land lying to the west of Sunnybank, Polyphant.
- b) Email from resident at Trevadlock regarding the PKF Littlejohn Invoice
- c) Letter from Robert Hicks with details of Bodmin Moor Commons Council Rules for display on Notice Boards.

16. FINANCE:

- a) Payments to be **RESOLVED** and cheques to be signed. (details circulated to Members)
- b) Receipts to be noted.
- c) Bank reconciliations to be signed. (Copies circulated to Members)
- d) To **RESOLVE** the appointment of the Internal Auditor

17. ANY OTHER BUSINESS. Items for report and interest only (Members are reminded that decisions cannot be made under this item)

18. ITEMS FOR THE NEXT AGENDA

19. DATE AND TIME OF NEXT MEETING

20. CLOSED SESSION. Pursuant to the Public Bodies (Admission to Meetings) Act 1960, members of the public and press will leave the meeting and the Council will move into closed session.

- a) To discuss staffing matters

*This meeting is advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media and members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **we cannot guarantee this**, especially if you are speaking or taking an active role.*