

# MINUTES OF AN ORDINARY MEETING OF LEWANNICK PARISH COUNCIL.

The meeting was held at Lewannick Village Hall on Tuesday 20 November 2018 and commenced at 19.30 hours. The meeting was open to the public and the press.

## Attendance

Vice Chairman

Michael White

Councillors  
Parnell,

Barbara Sleep, Roger Finnimore, David

Beth Newbery, Claire Tyler, Carole Newbery

And John Newbery.

Clerk

Elaine Cook

There were members of the public in attendance.

1. **Safety Information was announced by MW.** MW proposed agenda item 6c is moved to the beginning of our meeting. This was supported by JN and all were in agreement.

CN thanked everyone who helped over the Remembrance weekend which resulted in a really successful community event. Over £500 had been raised for British Legion. People had given a lot in their time, contributing artefacts and refreshments. It was good to see so many residents present from all over the parish and people sharing the occasion as a community. The feedback has been tremendous. Thank you to everyone.

2. **Public Forum (time limited) on items within this agenda.**

Residents commented on the following agenda items:

**9b** and the proposed budget for 2019/20, the impending election, (not an agenda item), **8a** the desire of some residents to involve themselves on planning applications even though they had no comprehension of how badly it could affect immediate neighbours.

Speaker and Chair had to request residents to turn off their recording devices which, despite warnings, residents were being covert in their use. Chair warned resident they would have to leave the room if their device was not switched off during public forum.

Two further residents commented on the Remembrance weekend from their perspectives.

3. **Apologies** *To receive apologies of absence and note apologies not received.* There were no apologies. Our Chairman Paul Atkinson will be in attendance as soon as he can.

MW proposed we would be going into closed committee at the end of our ordinary meeting to discuss legal matters. All were in agreement.

4. **Declaration of interests** - *none.*

5. **Minutes of our Ordinary Meeting dated 16 October 2018.** The minutes of our meeting dated 16 October 2018, which had been previously circulated, were proposed by JN 2<sup>nd</sup> CN as a true and fair report of the meeting. CT asked Councillors to examine a print off from a third party regarding our minutes with reference to 7b. CT felt she had been misconstrued with her statement under 7b. JN confirmed for harmony to agree to remove the statement from the minutes. All were in agreement.

6. **Agenda items**

- a. **Lewannick Primary School - CCTV** - JN confirmed we were waiting to hear back from the school. He had contacted Polperro PC who had asked for assistance regarding CCTV.

- b. **Polyphant Green** - We have received quotations for carrying out work to the oak and copper beech tree. This will be discussed in closed committee following the meeting.

Our Chair PA entered the committee room and took over the role from Acting Chair.

It was agreed we will place an item in our newsletter enquiring if any residents had, or know of anyone, who may be able to let us have some boulders or large stones to place on the green. This is to prevent vehicles parking. **RESOLUTION** to advertise through our newsletter requesting boulders or stones which cannot be moved Pro PA 2<sup>nd</sup> BS and all in agreement.

- c. **Schedule for meetings - to confirm our ordinary meetings for 2019/20.** CN raised concerns about the workload of the clerk and proposed cutting our meetings to 4 per year as per standing order 5D standing order 6A would let us have additional extra ordinary meetings if required.

Following debate it was resolved to hold ordinary meetings as follows:

January, March, May, July, September and November.

If necessary extra ordinary meetings will be convened for planning matters. Pro CN 2<sup>nd</sup> MW and all in full support. The location for our January 2019 meeting will be Polyphant. It is noted a service user, Bowden Derra, may well accommodate a meeting if required.

- d. **To receive a report from C Councillor Adrian Parsons.** AP confirmed the Network Highways Funding for a new footway is looking quite positive. AP enquired if the PC would consider supporting a speeding reduction for Congdons Shop as part of the road overlaps into Lewannick Parish. The road is straight and this is causing speeding problems.

Altarnun and Stoke Climsland will form a new division.

There will be a review of our parishes in the New Year. Cornwall Council will be targeting communities who may wish to join another parish. The costs will be borne by Cornwall Council

- e. **Highways Network Panel Funding - It was RESOLVED** to support the implementation of the 40mph speed limit at Congdons Shop Pro BS 2<sup>nd</sup> RF and all in agreement.
- f. **Standing Orders - to receive a report following attending course on 12 November 2018.** It was **RESOLVED** we go through our standing orders to ensure they work for us. JN proposed supported by BS. It was also **RESOLVED** we remove all draft minutes from our website as per standing order number 13e (*the draft minutes or recordings of the meeting for which approved minutes exist shall be destroyed*) Pro JN 2<sup>nd</sup> BS all supported.
- g. **Governance Review** - please refer to d above.

## 7. REPORTS

- a. **Lewannick Play Park** CT reported a cap missing on the monkey bar, the area would benefit from a further cut to remove leaves, and the wooden multiplay steps require wood preservative for longevity. The seat, which has been repaired, also requires staining. **RESOLUTION** to invite Colin Moore to carry out treatment Pro JN 2<sup>nd</sup> CT all supported.

CT proposed our previous motion to have DBS check carried out is reversed 2<sup>nd</sup> BS all supported.

- b. **Polyphant Play Area** to CT confirmed the area requires a further cut to remove leaves.

## 8. PLANNING

- a. **PA18/10524** Application for a non-material amendment in respect of PA17/09372 to change of style of windows. **BEECH TREE HOUSE, POLYPHANT,** Miss Sarah Stewart Lamb and Leason Homes Ltd. It was **RESOLVED** that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish Council had no objections to the proposal. Pro MW 2<sup>nd</sup> RF all in agreement.
- b. **PA18/08669** Residential development of 6 dwellings, 2 no detached and 4 no semi-detached at land East of Meadowview, Old Hill, Lewannick. Mr P Newton. It was **RESOLVED** that the Clerk should respond to the Planning Authority (Cornwall Council) stating that the Parish Council had no objections to the proposal. Proposed MW 2<sup>nd</sup> DP and all in agreement.

## 9. FINANCE

- a. **Bank reconciliation** to 3 November 2018 £14,591.12.
- b. **Budget for 2019/20** to receive a report and review our budget for 2019/20. Following debate it was **RESOLVED** to set our precept at **£20,000 a reduction of 6.78%**. Proposed MW 2<sup>nd</sup> BN all supported other than CT non-support.
- c. **Payment of Accounts** To approve the payment of accounts as presented.  
**The Cumbria Clock Company Ltd** to servicing clock £186.00 Cheque number 927.  
**R Morley** for street maintenance Cheque number 928 £156.00.  
**Lewannick Village Hall** - hire of hall for meetings - cheque number 929 £91.00.  
**Schoolscapes** to repairs and maintenance tasks and replacing of surfacing £1,247.98. Cheque number 931.  
**Colin Moore** to repairs to Hicks Mill Bench, Polyphant - £45.00 cheque number 930.  
**RESOLVED** to pay invoices Pro MW 2<sup>nd</sup> JN and all in full agreement.
- d. **Grant application** - to consider grant application received from Lewannick Church of £500. **RESOLVED** to give a grant of £500 Pro PA 2<sup>nd</sup> MW all in agreement.
- e. **Telephone lines for our parish halls.** It is noted Polyphant have confirmed they do not wish to take over the telephone line. CN will discuss the telephone line with Lewannick Village Hall Committee and report back to us.

## 10. DOCUMENTS

- a. **Cornwall Housing Consultation (Draft)** a copy has been previously circulated. Chair went through the survey and it was agreed members would forward their comments to the clerk for onward submission.
- b. **Safer Cornwall - Survey** <https://safercornwall.co.uk/surveys> - noted.

## 11. CORRESPONDENCE

- a. **Letter of thanks** from ex Cllr.

## 12. Items for Agenda January 2019.

- a. **Junior Section of Lewannick Parish Council** to consider setting-up a Junior Section of the Parish Council. JN reported Lewannick Primary School would be keen to come along to one of our meetings. The children would be accompanied by members of staff together with their parents. JN suggested we invite them to one of our meetings during the summer period and allow the children to have time to bring forward their ideas.
- b. **Potholes.**
- c. **Speeding of traffic.**
- d. **Allotments.**

13. **Date of next meeting TUESDAY JANUARY 22 2019. Polyphant Village Hall. 19.30 hours.**  
(Note one week later because of the Annual Pantomime which is heavily supported by Members).

The Chair thanked everyone for their attendance and declared the meeting closed at 21.20 hours.