

**NOTICE OF ORDINARY MEETING OF LEWANNICK PARISH COUNCIL. The meeting will be held at Lewannick Village Hall on Tuesday 20 November 2018 and will commence at 19.30 hours. The meeting will be open to the public and the press.**

1. **Safety Information**
2. **Public Forum (time limited) on items within this agenda.**
3. **Apologies** *To receive apologies of absence and note apologies not received.*
4. **Declaration of interests** *to receive any declarations of interest from Members.*
5. **Minutes of our Ordinary Meeting dated 16 October 2018.**
6. **Agenda items**
  - a. **Lewannick Primary School – CCTV** – to receive a further update. Contact from Polperro PC for assistance – to receive a report from Councillor John Newbery.
  - b. **Polyphant Green** – To receive a report following planning permission for oak tree and copper beech. Cars parking on village green.
  - c. **Remembrance Weekend 10 to 11 November** – to receive a report from Cllr Carole Newbery.
  - d. **Schedule for meetings** – to confirm our ordinary meetings for 2019/20.
  - e. To receive a report from C Councillor Adrian Parsons.
  - f. **Highways Network Panel Funding** – to receive a report on the progress of the Virtual Footway and the implementation of the 40mph speed limit at Congdons Shop.
  - g. **Standing Orders** – to receive a report following attending course on 12 November 2018.
  - h. **Governance Review** – to receive a report following attendance on 19 November 2018.
7. **REPORTS**
  - a. **Lewannick Play Park** to receive a report from Councillor Claire Tyler.
  - b. **Polyphant Play Area** to receive a report from Councillor Claire Tyler.
8. **PLANNING**
  - a. **PA18/10524 Application for a non material amendment in respect of PA17/09372 to change style of windows Beech Tree House Polyphant – Miss Sarah Stewart Lamb and Leason Homes Ltd.**
  - b. **PA18/08669 Residential development of 6 dwellings 2 No Detached and 4 No Semi- detached at Land East of Meadowview, Old Hill, Lewannick, Mr P Newton.**
9. **FINANCE**
  - a. **Bank reconciliation** to 3 November 2018.
  - b. **Budget for 2019/20** to receive a report and review our budget for 2019/20.
  - c. **Payment of Accounts** To approve the payment of accounts as presented.
    - The Cumbria Clock Company Ltd** to servicing clock £186.00
    - Schoolscapes** to repairs and maintenance tasks and replacing of surfacing £1,247.98.
    - Colin Moore** to repairs to Hicks Mill Bench, Polyphant - £45.00.
    - R Morley** – cleaning bus shelters, play area, defib and War Memorial £156.00.
  - d. **Lewannick Village Hall £91.00** ref Hire of Hall Parish Meetings.
  - e. **Grant application** – to consider grant application received from Lewannick Church of £500.
  - f. **Telephone lines** for our parish halls. To receive a further update on the requirement of lines for both halls.
10. **DOCUMENTS**
  - a. **Cornwall Housing Consultation (Draft)** a copy has been previously circulated.
  - b. **Safer Cornwall – Survey** <https://safercornwall.co.uk/surveys>
11. **CORRESPONDENCE**
  - a. **Letter of thanks from ex Cllr.**
12. **Items for Agenda January 2019.**
  - a. **Junior Section of Lewannick Parish Council** to consider setting-up a Junior Section of the Parish Council.
13. **Date of next meeting** TUESDAY JANUARY 22 2019. Polyphant Village Hall. 19.30 hours. (Note one week later because of the Annual Pantomime which is heavily supported by Members).

**By email**

Lewannick Parish Council  
Parish Clerk- Lewannick Parish Council  
Alisa Medrow  
Polyphant  
Launceston  
PL15 7PS

**Your ref:**

**My ref:** PA18/08669  
**Date:** 17 November 2018

Dear Sir/Madam

**Application number:** PA18/08669  
**Proposal:** Residential development of 6 dwellings, 2no. Detached and 4no. Semi-detached at Land East of Meadowview, Old Hill, Lewannick  
**Location:** Land East Of Meadowview Old Hill Lewannick Launceston PL15 7QD  
**Applicant:** Mr P Newton

I have received amended plans in respect of the above application, details of which are available for you to view and submit comments through the "Consultee Access Site". You can access the application on which we are inviting your comments using the following link: <http://planning.cornwall.gov.uk/online-applications>

**The application can be retrieved by entering the reference quoted above and then clicking on the "Search" button. Details can then be found by clicking on the "Documents" tab and then selecting "View Associated Documents". If possible we would prefer that comments are submitted online by selecting the "submit comments" icon and completing the online form which will immediately update our database and ensure that your comments are made available to the public. If you do not wish to submit comments online, any views you may have on the application should be emailed to [planning@cornwall.gov.uk](mailto:planning@cornwall.gov.uk) quoting reference number PA18/08669 by 08.12.2018.**

If the proposal is minor and non controversial then it may be decided under delegated authority. If you have any questions or concerns then please contact Richard White on 01208 265668.

The documents should normally be available to view within 24 hours of receiving this notification.

In accordance with Section 47 of the Copyright, Design and Patents Act 1988 Cornwall Council, as the Local Planning Authority, gives permission for Town and Parish Councils to reproduce planning applications if they are to be used in any format at their meetings (projecting paperless plans or hard copy).

Yours faithfully

Planning and Sustainable Development Service  
Cornwall Council  
Chy Treveil Beacon Technology Park Bodmin Cornwall PL31 2FR  
[planning@cornwall.gov.uk](mailto:planning@cornwall.gov.uk)  
Tel: 0300 1234 151 [www.cornwall.gov.uk](http://www.cornwall.gov.uk)



Mrs E Cook  
Parish Clerk- Lewannick Parish Council  
Alisa Medrow  
Polyphant  
Launceston  
PL15 7PS

**Your ref:**  
**My ref:** PA18/10524  
**Date:** 7 November 2018

Dear Sir/Madam

**Enquiry reference** PA18/10524  
**Proposal** Application for a non material amendment in respect of PA17/09372 to change of style of windows  
**Location** Beech Tree House Polyphant Launceston Cornwall PL15 7PS  
**Applicant** Miss Sarah Stewart Lamb and Leason Homes Ltd

We received the above application for non material amendment(s) on 6 November 2018.

Details of the application, and any documents and plans submitted, are available for you to view and submit comments through the "Consultee Access Site" by searching under PA18/10524.

1. You can access the application on which we are inviting your comments using the following link: <http://planning.cornwall.gov.uk/online-applications>.
2. To retrieve the application enter the reference quoted above and then click the "Search" button. Details can then be found by clicking the "Related Documents" tab and then selecting "View Associated Documents".
3. Comments should only address the detail and impact of the proposed amendment.
4. Comments should be submitted online by logging into Consultee Access then selecting the "Consultee Comment" icon and completing the online form which will immediately update our database and ensure that your comments are made available to the public and the case officer.

The Government expects this type of application to be determined within 28 days. To help Cornwall Council achieve this please let me have any comments your Council wishes to provide within the next 14 days so that I can make my assessment of the proposal.

Should you need to contact me, my direct dial number is 01208 265668.

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Yours faithfully

**Richard White**  
**Senior Development Officer**

Planning and Sustainable Development Service  
Cornwall Council  
Chy Trevail Beacon Technology Park Bodmin Cornwall PL31 2FR  
[planning@cornwall.gov.uk](mailto:planning@cornwall.gov.uk)  
Tel: 0300 1234 151 [www.cornwall.gov.uk](http://www.cornwall.gov.uk)

# Lewannick Village Hall

Bookings c/o Carole Newbery, Bramble Park, Lewannick, Launceston, Cornwall. PL15 7QD

Tel: 01566 782621

## INVOICE

The Clerk  
Lewannick Parish Council  
Alisa  
Medrow  
Polyphant  
Launceston

Invoice Date: 13-11-2018  
Invoice Number: ~~1198~~  
1205.

20/2/2018 Parish Council Meeting 07:30-09:30 Total:2:00hrs	£ 14.00
17/4/2018 Parish Council 07:30-09:30 Total:2:00hrs	£ 14.00
15/5/2018 Parish Council AGM 07:30-09:30 Total:2:00hrs	£ 14.00
19/6/2018 Parish Council 07:30-09:30 Total:2:00hrs	£ 14.00
18/9/2018 Parish Council 07:30-09:30 Total:2:00hrs	£ 14.00
1/10/2018 Parish Council 07:30-08:30 Total:1:00hrs	£ 7.00
16/10/2018 Parish Council 07:30-09:30 Total:2:00hrs	£ 14.00
<b>TOTAL DUE</b>	<b>£ 91.00</b>

Please make cheques payable to "Lewannick Village Hall" and forward to the address above.  
For direct payment into our bank account: Sort code: 20 - 50 - 40 Account no: 30586579

LEWANNICK PARISH COUNCIL

ALISA, MEDROW, POLYPHANT, LAUNCESTON, CORNWALL, PL15 7PS

[elainepolyphant@gmail.com](mailto:elainepolyphant@gmail.com)

Mr O Withers  
Polyphant Church  
Polyphant  
LAUNCESTON  
Cornwall PL15 7PS

17 October 2018

Dear Owen

**TELEPHONE LINE FOR POLYPHANT CHURCH**

Our contract for the telephone line expires in May 2019.

We are, therefore, writing to enquire if Polyphant Church would be interested in taking over this line from June 2019.

Thank you.

Yours sincerely

A thick black horizontal bar redacting the signature of Mrs Elaine Cook.

Mrs Elaine Cook  
**Clerk for LEWANNICK PARISH COUNCIL**

'October'  
Medrow  
Polyphant  
Launceston  
Cornwall PL15 7PS  
01566 86793  
iands@yelruc.plus.com

19<sup>th</sup> October 2018

Dear Elaine

I'd like to thank Lewannick Parish Council for the flowers and gift, it was much appreciated.

Yours Faithfully



Susan Curley



Elaine Cook <elainepolyphant@gmail.com>

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## Highways Network Panel Funding

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Parsons Adrian CC 

Mon, Nov 12, 2018 at  
10:19 PM

To: Elaine Cook <elainepolyphant@gmail.com>

Hi Elaine

Would it be possible to also add the implementation of the 40mph speed limit at Congdons through the Network Panel Funding to the Agenda, as I feel when this is implemented it would be sensible if it went out as far as the Trenthorne turning and Mr Wadges shed. This would mean part of the speed limit would fall into Lewannick Parish, it would give the PC the opportunity to add any comments they feel appropriate.

Kind regards

Adrian

Sent from Mail for Windows 10



Schoolscapes Ltd  
 Unit 12 Dunveth Business Park  
 West Hill, Wadebridge PL27 7FE  
 Tel: 01208 816620 ext. 301  
 email: finance@schoolscapes.co.uk

# Invoice

**Invoice No:** 12390

**Tax Date:** 26/10/2018 **Due Date:** 09/11/2018

**Terms:** 14 days (date of inv.)

**S.O. No.** 10914

**Customer Ref:** Quote ref. OG1000293 v1

**Customer Name** Elaine Cook

Invoice To
Lewannick Park Lewannick Parish Council Alisa Medrow Polyphant PL15 7QD

Ship To
Lewannick Park c/o The Green Lewannick Launceston, Cornwall PL15 7QD

Qty	Description	Rate	Amount	VAT
1	Maintenance Tasks: - Replace seat slat on picnic bench next to swings. - Replace Caps for Monkey Bars - Adjust basket seat to give a minimum of 400mm clearance. - Tighten swing seat fixings - Replace 2 no. Mats, - Inspect & Repair chain cover that is damaged on Zip Wire - Move the stopper further away from the frame on Zip Wire.	480.00	480.00	S
2	8501/16 - SUPPLY Cellular Rubber Mat (16mm ).	19.99	39.98	S
1	Surfacing: 8502 - SUPPLY & INSTALL Resin Bound Rubber Bark. 8m2 bonded play bark installed at a depth of 40mm on to existing surface following its contours in Black.	520.00	520.00	S
Your order ref. Accepted quotation OG1000293 v1 by Elaine Cook on 28th August 2018. Thank you for your order, a member of our installation team will be in contact to discuss the programme of work.				
<b>WE HAVE MOVED:</b> Unit 12 Dunveth Business Park, West Hill, Wadebridge PL27 7FE		Subtotal	£1,039.98	
<b>BANK DETAILS:</b> Schoolscapes Ltd Lloyds Bank plc A/c No. 00454302 Sort Code: 30:15:99 Swift/BIC: LOYDGB21583 IBAN: GB94 LOYD 3098 9801 6037 43 This is a VAT invoice.		VAT @ 20%	£208.00	
		<b>Total</b>	<b>£1,247.98</b>	



Colin Moore  
4 Hurdon Road  
Launceston  
Cornwall  
PL15 9DA

07790315157

31st October 2018

**INVOICE**

**RE: Hicks Mill Seat**

Invoice for following works:-

Replace missing slat and replace one rotten slat with new. Re-stain whole bench.

**TOTAL: including materials - £45.00**



# R. MORLEY

Staybright Cleaning Services  
69 Robin Drive  
Launceston  
Cornwall PL15 9LN  
Tel: 01566 773572



Date: 11 - 2018

M. Lewannick Parish Council

	£	p
Bus stops (2)	51	00
Playarea	25	00
Defibrillator (2)	20	00
War Memorial	60	00
	£ 156	00

# The Cumbria Clock Company Ltd

Castle Workshops, Dacre  
Penrith, Cumbria, CA11 0HL  
United Kingdom

Website [www.clockmaker.co.uk](http://www.clockmaker.co.uk)  
Telephone: 01768486933  
Mobile 07753628282  
Email [hazel@clockmaker.co.uk](mailto:hazel@clockmaker.co.uk)

## Invoice To:

F.A.O. Lewannick Parish Council  
Medrow  
Polyphant  
Launceston  
Cornwall  
PL15 7PQ

## SALES INVOICE

Invoice Date 28/09/2018  
Due Date 22/10/2018  
Customer Code Lewannick  
Invoice Number 11837

### Description

Re:- Lewannick Church Clock

To servicing the above clock on 27th September 2018

Qty/Hrs	Price/Rate	VAT %	Net Amt
1.00	0.00	20.00	0.00
1.00	155.00	20.00	155.00

### VAT Rate

Standard 20.00% (20.00%)

Net	VAT
£155.00	£31.00

Net Amount	155.00
VAT Amount	31.00
<b>TOTAL</b>	<b>£186.00</b>

### Terms and Conditions:

**PAYMENT TERMS 14 DAYS NET**  
Details for bank transfer:-  
Please use invoice number as ref  
HSBC, Keswick Branch  
Account No: 41376209  
Sort Code: 40-26-06

THE  
CUMBRIA CLOCK  
COMPANY