

MINUTES OF THE ANNUAL PARISH MEETING HELD AT LEWANNICK VILLAGE HALL ON TUESDAY 15 MAY 2018. The meeting commenced at 19.30pm and was open to the public.

Members of the public were in attendance.

- (1) **Safety Information** – was announced by the Chairperson.
- (2) **Election of Chairperson** – Proposed by BS 2nd MW Councillor Paul Atkinson to continue. All in agreement. There were no further nominations.
- Councillor Paul Atkinson accepted the position.
- Resolution Councillor Paul Atkinson Chairman for 2018/19.*

- (3) **Election of Vice Chairperson** – Proposed by RF 2nd BS - Councillor Michael White to continue. All in agreement. There were no further nominations.
- Councillor Michael White accepted the position of Vice Chairperson.
- Resolution Councillor Michael White Vice Chairman for 2018/19.*

(4) Present

Chairman	Paul Atkinson
Vice Chairman	Michael White
Councillors	Jenny Potter, Claire Tyler, Barbara Sleep, Carole Newbery, John Newbery, Roger Finnimore and Beth Newbery.
Clerk	Elaine Cook

- (5) **Apologies** were received from David Parnell.

(6) Chairman's Report 2017/18

The year began with an elected council voted on by the residents of our parish. The cost of an election has to be met by the parish and this added a further £1,980 onto our yearly expenses.

NDP has been controversial and with regret members deemed it necessary to put this on hold.

Polyphant Green maintenance thereof £5,040 including the removal of diseased trees.

Lewannick Green maintenance thereof £1,710.

Cllr Susan Curley resigned at the end of 2017 so she could spend more time looking after her mum. She was a long standing councillor.

Sign erected at Trenthorne as a result of lobbying by PC. This prevents large heavy vehicles from trying to negotiate into this hamlet.

The bridge crossing the River Inney at Hicks Mill has been completely restored thanks to our lobbying.

We took part in the Festival of Trees, Lewannick Church.

Regular maintenance is carried out to our parish clock, street furniture and play equipment. Rospa also carry out an annual inspection of both Polyphant and Lewannick play areas. Equipment has been repaired by Schoolscape and minor repairs have also been carried out by a local maintenance contractor.

Grants have been given to Lewannick, Polyphant and Trevadlock for maintenance of graveyards.

Our newsletter continues to be distributed each month to every household. Thanks to Emma – editor.

Countryside Officer has walked several of our footpaths and we have notified them of posts and stiles which require renewal. However, because of the on-going cuts the footpaths have to be given priority according to their location and the coast paths are naturally well walked and have to be given priority.

We wrote our MP giving our complete backing to the Launceston Hospital remaining open.

Potholes are being constantly lobbied. We are fortunate to have an excellent County Councillor in Adrian Parsons who has worked well with us throughout the year.

We are conscious of the problems with speeding traffic throughout our parish and again are constantly lobbying.

Dog bins – we have purchased additional bins and the problem seems to have improved.

Co-option of Cllr. 5 potential applicants which was good to note.

Website works well and provides up to date information for the parish. Our website has been audited by our association to ensure we meet every compliance.

- (7) **FINANCIAL REPORT** presented for the year to 31 March 2018. It was agreed by the Chairperson, following debate, to resubmit the financial report after the annual internal audit had been completed.

(8) **ELECTION OF OFFICERS**

Lewannick Play Park – CT confirmed she was happy to continue in her role.

Resolution Councillor Claire Tyler has been appointed as Officer for Lewannick Play Park.

Polyphant Play Area – CT confirmed she was happy to continue in her role.

Resolution Councillor Claire Tyler has been appointed as Officer for Polyphant Play Area.

All agreed CT has been doing an excellent job.

(9) **REPORTS FROM ORGANISATIONS WITHIN THE PARISH**

Lewannick Parish Church – Caroline Latham reported how many organisations within the parish like to use the Church. A new oil tank and toilet have recently been installed and there is a new sitting area. It had been a busy year and demonstrated people want to come to the church and not just on Sundays.

Litter Pickers – John Panter confirmed he had been in charge of the litter pickers for 10 years. It has made a big difference to the village.

Bin bags being placed out too early were a problem as they were being ripped open.

PTA

Most of the income is raised by two main events. The Christmas Fayre and the Summer Fayre. Last year they raised an amazing £3,700.00.

They managed to buy

- New school football/netball kit
- Invited Simon James (author), craft metals
- Blow up space lab
- Coach to 1 bounce
- PTA shed
- Aquarium trip
- Gardening supplies, a disco ball and puppets.

The money raised provides funds to pay for extra education trips and events that the government's school budget cannot provide. We would like to thank Wind Turbine Committee. We were granted money for PTA shed which has provided storage for the Christmas Grotto, games and collection for storing bric-a-brac, prizes, school uniform, equipment, instead of staying in the disabled toilet.

This year, so far, we have provided a panto production in the village hall, a visit from Magic Martin the Magician and Father Christmas presents. We are hoping to find the coaches to take the whole school to the beach in July.

The PTA provide these extra things for our 121 children at the school but it also takes the pressure off of our parents to be asked to find these things. Which means no child in poverty is excluded. Thank you for your support!

POLYPHANT LADIES' CLUB

Annual Report for Polyphant Ladies' Club for the year ending 28 February 2018

The year March 1 2017 to February 28 2018 was our tenth year. We have ended the year with 62 members who come from Polyphant, Five Lanes, Launceston, Altarnun, Congdon's Shop, Bowthick, Trewen, Stourscombe, Lezant, Trevadlock, Laneast and Lifton.

We have had three trips during the year, in May we visited Montacute House on an extremely hot date. June saw us spending the day in St Ives, visiting Tate St Ives and Barbara Hepworth's Sculpture Garden. In September we went to Brixham where we caught the ferry to Torquay. To celebrate our tenth anniversary, we had a celebratory Cream Tea for all our members at Lewtrenchard Manor Hotel. Our speakers were as varied as usual covering subjects from "The Big Painting Challenger", to "Tibet and Everest" and then "Vintage Underwear", but not all at the same meeting. For our Christmas Lunch we went to The Bedford Hotel in Tavistock.

We have another varied programme of speakers for the coming year, with trips to Penzance, Rosemoor Gardens and Hartland Abbey and a boat trip from Exeter Quay to Exmouth. Our membership fee is still only £12.00 per person per annum, or come as a guest to one of our meetings for just £2.50. Any queries, please contact the Secretary, Ann Bishop on 01566 880019 or e-mail annbishop404@btinternet.com.

(10) Grant funding for organisations within the parish.

There were two applications for grant funding which were read out by the Chairperson.

Trevadlock Graveyard - £500 grant to assist with the maintenance of the graveyard. It was proposed by BS 2nd MW and all were in agreement to award the grant of £500 cheque number 906.

Polyphant Church - £500 grant to assist with the maintenance of the graveyard. It was proposed by BS 2nd MW and all were in agreement to award the grant of £500 cheque number 907.

There being no further business the Chairman declared The Annual Parish Meeting closed.

There was a short break when refreshments were available together with an opportunity for residents to share their views with members of the council.

The Ordinary Meeting of LEWANNICK PARISH COUNCIL followed the Annual Parish Meeting.

- (1) **Safety Information** announced by Chairperson.
- (2) **Public forum** – matters raised included the noise from a wind turbine, the need for a campaign for speeding traffic, parking difficulties outside of Lewannick Primary School coupled with vandalism within the school grounds and access to the hard play area Lewannick.
- (3) **Declaration of interests** – none.
- (4) **Minutes of Ordinary Meeting** dated 17 April 2018 which had been previously circulated. Pro CN 2nd MW all in agreement.
 - (a) **Recorder for our meetings** – it was confirmed a resident from our parish had kindly agreed to lend us a recorder free of charge for our meetings.
 - (b) **E-mail addresses for members** – Proposed by JN we all have pc addresses. David Eno would be able to set-up the e-mails on our behalf. JN confirmed the cost would be less than £30. Proposed BS 2nd CN all in agreement to have specific e-mail addresses.
 - (c) **Lewannick School hard playing area** and public right of access.

The access to the hard play area would be curtailed in an attempt to limit any vandalism. The corner gate will be the

only entrance to the area. Proposed by MW 2nd PA and all supported.

Wind turbine – continued noise pollution reported from residents in Lewannick. RF confirmed the blades have been removed. The turbine is currently silent. The owner is aware of the problem and is resolving the issue.

Reports of traffic speeding – the matter was debated and all concurred it is a problem which affected all ages.

(5) PLANNING

PA18/04042 Retrospective application for added conservatories. 16 Primrose Way, Trevadlock Hall Park, Lewannick. Mr Christopher Lewis. Pro JN 2nd RF and all were in agreement the application is supported.

(6) REPORTS

(a) Lewannick Play Report – Rospa report has been completed and a copy circulated. It was agreed to action the items highlighted within the report – copy to Schoolscape. Pro MW 2nd RF all in agreement.

(b) Polyphant Play Park – Rospa report had been completed and a copy circulated. It was agreed to action the items highlighted within the report – copy to Schoolscape. Pro MW 2nd RF all in agreement.

MW proposed a letter is sent to the immediate neighbours requesting they comply with the legal requirements to ensure their fence is not close to the play equipment 2nd RF and all in agreement.

(7) FINANCE

(a) Balance at bank as at 15 May 2018 £13,923.61.

(b) **Invoices for payment** – Insurance Renewal £387.36 cheque number 905 proposed by MW 2nd RF all in agreement.

(c) **Payment for professional services** – NDP – it was agreed the payment for professional services would be reviewed at our next meeting Pro PA 2nd CT.

MW proposed the request is left on the table as there is no clear invoice for payment.

(d) **Wind Turbine** – date of next meeting. The group will arrange a meeting following the submission of grant applications.

Deadline for submission of grant applications 10 June 2018.

(8) DOCUMENTS

(a) **Local Government Boundary Commission** – draft recommendations for Cornwall have been postponed.

(b) **Minerals Safeguarding Development Plan Document** – for information.

(c) **Data Protection Policy** – It was resolved the Data Protection Policy would be adopted proposed BS 2nd JN all in agreement.

(d) **Social Media and Electronic Communication Policy** - It was resolved the Policy would be adopted proposed BS 2nd JN all in agreement.

(e) **Localism newsletter** – for information.

(9) CORRESPONDENCE

(a) Cornwall Countryside Access Forum – Agenda – for information.

(10) AGENDA ITEMS FOR JUNE 2017

(a) Hard Play Area, (b) Speeding of traffic (c) School issues.

(11) **The next ordinary meeting** will be held at Lewannick commencing 19.30 on Tuesday 19 June 2018.

(12) **There being no further business** the Chairman thanked everyone for their attendance and declared the meeting closed.