

MINUTES OF AN ORDINARY MEETING OF LEWANNICK PARISH COUNCIL. The meeting was held at Polyphant village hall on Tuesday 20 March 2018. The meeting was open to the public and the press and commenced at 19.30 hours.

ATTENDANCE

CHAIRPERSON	Paul Atkinson
VICE CHAIRPERSON	Michael White
CLERK	Elaine Cook
COUNCILLORS	Carole Newbery, Beth Newbery, David Parnell, Roger Finnimore and Claire Tyler.
COUNTY COUNCILLOR	Adrian Parsons

There were members of the public in attendance.

1. **Safety information** – announced by Chairman.
2. **Public Forum** – resident continued to query our minutes. Chair confirmed we will not accept minutes produced by members of the public.

Resident queried the decision to discontinue with the NDP. Chair confirmed our next newsletter will contain an article explaining our decision.

3. **Apologies** Jenny Potter.
4. **Declaration of interests** Beth Newbery – ref Agenda Number 6.
5. **Minutes of our ordinary meeting dated Tuesday 23 January 2018** proposed by MW 2nd RF, all were in agreement, that the minutes were a true and fair record of the meeting. CT was not in agreement.

Minutes of our meeting dated Tuesday 20 February 2018. Proposed BS 2nd CN all were in agreement that the minutes were a true and fair record of the meeting. CT was not in agreement.

6. **Co-option of Member.** Applications had been received from Mr James Ashford, Mrs S Driscoll, Mrs A Hobden, Mrs S Jasper and Mr J Newbery. There was an opportunity for applicants to speak. CT read out the relevant Code of Conduct. The voting process was by secret ballot. Beth Newbery did not take part in the voting process.

Results: Sue Driscoll 1 John Newbery 6.

The Chairman thanked all applicants for their interest and welcomed our new councillor.

Councillor J Newbery signed the Declaration of Acceptance of Office.

7. **Matters arising**
 - a. **Common Land – CL393**
 - i. **Signage**
 - ii. **Vehicles parking on the lane**
 - iii. **Lighting**

iv. Maintenance

Following discussion Chair proposed we seek legal advice 2nd MW all were in agreement. File to be forwarded to our legal adviser.

- b. **Parish Clock** – Chair read out a quote for repairs to our parish clock of £585.00 plus VAT. Pro JN 2nd BS all in agreement to accept quotation and proceed.
- c. **Highways** – C Cllr AP confirmed a new on-line service for the reporting of pot holes which he will forward to us.
- d. **1st World War – Remembrance Day Centenary** – all were in agreement with the progress we are making.

8. REPORTS

a. LEWANNICK PLAY PARK -

Chair thanked MW for removing a tyre swing located close to the park. CT reported on items of wear and tear and it was agreed we would seek advice from the inspector. CT also thanked MW for removing tyre swing.

b. POLYPHANT PLAY AREA

CT reported the Snake Rocker had some rust on it. Otherwise satisfactory.

9. PLANNING

Cornwall Rural Housing Association Limited – local charitable housing association – circular booklet which was available for inspection at our meeting.

10. FINANCE

- a. Bank reconciliation as at 20 March 2018 NDP £3,270.07 and LPC £395.00.

b. INVOICES FOR PAYMENT

Hire of hall – Polyphant – NDP £50

LPC hire of hall - £100.00

It was proposed by MW 2nd BS all in agreement to pay both invoices to Polyphant Methodist Church. Cheque number 899.

11. DOCUMENTS

- a. **GDPR – Toolkit** – Pro JN 2nd BS all in agreement we would wait to receive further information from SLCC.

12. CORRESPONDENCE

- a. E-mail from resident – Chair read out an e-mail from a resident enquiring if it were possible for Polyphant to have its own parish council.
- b. **Cornwall Council – Code of Conduct – Cllr C Tyler and Cllr J Potter** – no breach found – submitted by Mr John Newbery

And

Code of Conduct - submitted by Mr David Howes

Cllr B Newbery – breached for not entering any details under category `Land`. A new register of interest form will be submitted.

Councillor M White – breached for not registering land ownership correctly. A new register of interest form will be submitted.

13. AGENDA ITEMS FOR APRIL 2018

Remembrance Day

Wind Turbine

14. **Date of next meeting** Tuesday 17 April 2018 Lewannick Village Hall.

The Chair thanked everyone for their attendance and declared the meeting closed.