

MINUTES OF AN ORDINARY MEETING OF LEWANNICK PARISH COUNCIL. TUESDAY NOVEMBER 21 2017.

MINUTES OF AN ORDINARY MEETING OF LEWANNICK PARISH COUNCIL. The meeting was held at LEWANNICK VILLAGE HALL ON TUESDAY NOVEMBER 21 2017 and was open to the public and the press and commenced at 19.15 hours.

ATTENDANCE

Chairperson	Barbara Sleep
Vice Chair	Paul Atkinson
Clerk	Elaine Cook
Councillors	Michael White, Carole Newbury, David Parnell, Roger Finnimore, Susan Curley and Claire Tyler.

There were members of the public present.

1. **Safety Information** – announced by Chair.
2. **Public Forum (time limited) on items within the agenda.**
A resident confirmed Lewannick School will be sending letters to parents regarding the speeding of traffic through Lewannick. They are working in conjunction with Highways, who are going to check the traffic speeds of drivers, by placing cables onto the highway at certain periods over the next month.
3. **Apologies** were received from Jenny Potter and Beth Newbery.
4. **Declaration of interests** – ref **7B PA17/10319** – MW declared an interest and signed the Register of Interest Book.
5. **Minutes of our ordinary meeting dated Tuesday October 17 2017. RESOLUTION** proposed by RF 2nd CN, all in agreement, the minutes which had been previously circulated were a true and fair account of the meeting.

Matters Arising

- a. **Launceston Hospital** acknowledgements to our letters in support of Launceston Hospital had been noted.
 - b. **Remembrance Service November 2018 - Century of First World War – RESOLUTION** proposed by CN 2nd SC, all in agreement, to have a Church Service at 10.00 with the laying of the Wreath at 11.00hours on 11 November 2018.
 - c. **Wind Turbine Committee – RESOLUTION** proposed by PA 2nd RF, all in agreement, the minutes of the wind turbine committee held on 10 November 2017 are signed as a true and fair record of the meeting.
- 6. REPORTS**
- a. **Lewannick Play Park** – CT reported damage to the play park by a 13 year old. The matter had been referred to the police and the offender will be writing a letter of apology to us. An order has been placed for the replacement of the two damaged domes.
 - b. **Polyphant Play Area** – CT confirmed the area was very tidy.
 - c. **Neighbourhood Development Plan** – Questions 45 and 46 had again been highlighted within a report to the Council given at an open meeting on Tuesday 21 November 2017. It was agreed this was an error and demonstrated a complete lack of understanding from the group.
RESOLUTION Pro MW 2nd PA although the Council are unhappy with elements of the questionnaire it was necessary to go through the raw data and possibly salvage something.

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CN abstained. The raw data will be examined in closed committee at an extraordinary meeting scheduled for Tuesday 5 December 2017.

7. PLANNING

- a. **PA17/09739 Change of use from redundant farm barns to bedroom accommodation associated with Coombeshead Farm Guesthouse. Mr Tom Adams.**
RESOLUTION proposed by MW 2nd RF, all in agreement, the application is supported.
- b. **PA17/10319 Non-Material amendment for the rotation of Unit 1 to the existing bungalow (application no. PA15/09299 dated 3/12/15 relates) land North of Glebelands, Old Hill, Lewannick, PL15 7QD. Mr and Mrs White.**
Councillor Michael White left the committee room while PA17/10319 was being reviewed.
RESOLUTION proposed PA 2nd RF and all in agreement to support the application.
- c. **PLANNING CONFERENCES FOR LOCAL COUNCILS – Tuesday 28 November 2017 and February 2018 west location – tbc.**
CN confirmed she would attend on Tuesday 28 November 2017.
- d. **Planning Summit – 28 November – CALC – circulated.**

8. FINANCE

- a. **Bank reconciliation as at 1 November 2017 NDP £3,320.07. Lewannick Parish Council £8,011.32.**

Invoices for payment comprised:-

- b. **Schoolscapes £606.00** repairs to equipment following safety inspection Pro CT 2nd PA all in agreement to pay the invoice. Cheque number 882.
- c. **Grant Thornton £120.00** - Proposed MW 2nd SC all in agreement to pay the invoice. Cheque number 883.
- d. **Nathan Pearson - £1,980 – Proposed PA 2nd SC** all in agreement to pay the invoice. Cheque number 884.
- e. **Election Charges May 2017 - £1,948.82** Proposed MW 2nd RF all in agreement to pay the invoice. Cheque number 885.
- f. **David Eno £294.00 – website** Proposed PA 2nd RF all in agreement to pay the invoice. Cheque number 886.
- g. **Launceston Printing Company – cheque number 887 – Newsletter £186.00.** Proposed PA 2nd RF all in agreement to pay the invoice
- h. **Launceston Printing Company – cheque number 888 – NDP printing.** Proposed SC 2nd RF all in agreement to pay the invoice.
- i. **Neighbourhood Development Plan – Petty Cash Cheque £100.00.** Cheque number 889. Proposed RF 2nd MW, all in agreement.
- j. **Budget for 2018/19** a projection forecast for the year ended 31 March 2019 together with figures for the year to 31 March 2017 and 31 March 2018 had been previously circulated.
RESOLUTION to lift the precept for 2018/19 to £23,000 proposed SC 2nd MW all in agreement.
Clerk's salary: RESOLUTION to lift the annual salary from £2,880 to £4,000 per annum Pro SC 2nd CN all in agreement.
- k. **Tender for maintenance of Lewannick play area and grass for 2018-2021** The Chair read out the tender document. **RESOLUTION** proposed by RF 2nd MW and all were in agreement to advertise for the maintenance of both Lewannick and Polyphant grass.

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RESOLUTION proposed by RF 2nd MW and all were in agreement the grass at Polyphant will form a separate tender package to the tree maintenance for Polyphant Green. The grass will be raked on the first cut.

9. DOCUMENTS

- a. **Vexatious Complaints Policy – RESOLUTION** Proposed PA 2nd CN and all were in agreement to adopt a Vexatious Complaints Policy.
- b. **Submission of the Cornwall Minerals Safeguarding Development Plan Document –** a copy had been circulated and noted.

10. CORRESPONDENCE

- a. **Letter from resident ref untidy site.** A copy of the letter had been circulated and noted. Cornwall Council are dealing with the matter.
- b. **Allegations of breaches of the Code of Conduct. Complainant Mr David Howes Subject Member: Cllr Barbara Sleep.** No Breach of the Code of Conduct.
- c. **Code of Conduct complaint by Mr David Howes against Councillor Barbara Sleep.** The Complainant alleged the Subject Member had not correctly completed her register of interest form.
No further action needed to be taken as the Subject member had now correctly registered her interests.
- d. **Allegations by Mr David Howes against Councillor Paul Atkinson.** The Complainant alleged the Subject Member had breached the Code of Conduct.
No breach was found.

11. ANY OTHER BUSINESS

- a. **Christmas tree – Lewannick Church –** invite to decorate a Christmas tree for the Church. Clerk and Carole Newbery volunteered to create Cornish Christmas Tree.

- 12. Date of next meeting –** An extraordinary meeting is scheduled for Tuesday 5 December at Lewannick Village Hall commencing at 19.00 hours in order to process planning applications which have come in. The raw data of the NDP will be reviewed in closed committee immediately after the open meeting.

Our next ordinary meeting will be held at Polyphant on Tuesday 23 January 2018 commencing at 19.00 hours. The meeting will be held on the fourth Tuesday of the month to take account of the annual pantomime.

There was no further business and the Chair declared the meeting closed.