

**MINUTES OF AN ORDINARY MEETING OF LEWANNICK PARISH COUNCIL. The meeting was held at Polyphant Village Hall on Tuesday 17 October 2017 and was open to the public and the press.**

#### ATTENDANCE

<b>Chairperson</b>	Barbara Sleep
<b>Councillors</b>	Michael White, Susan Curley, Beth Newbery, Claire Tyler, Carole Newbery, Roger Finnimore and Jenny Potter.
<b>County Councillor</b>	Adrian Parsons.

There were members of the public in attendance.

1. **Safety information** announced by Chair.
2. **Public Forum** topics raised included PA17/09372 (7c below). Three residents raised objections.  
**Neighbourhood Development Plan (6c).** A resident raised their concerns on the costs of the NDP and felt the questionnaire was unsatisfactory. They also felt Councillors represented all of the parish and too much time was having to be spent on specific members within the parish.
3. **Apologies** were received from Councillor David Pamell and Vice Chairperson Paul Atkinson.
4. **Declaration of interests.** No declaration of interests were given.
5. **Minutes of our ordinary meeting dated Tuesday 19 September 2017 which had been previously circulated.** RESOLVED the minutes formed a true and fair record of the meeting. Moved RF 2<sup>nd</sup> SC and all in agreement.
  - a. **The Hub – Polyphant House** – The Chair confirmed, CC had investigated matters and have contacted the agent acting on behalf of the owner, to advise a planning application was required for the change of use of the property from residential to commercial.
  - b. **Street Furniture and War Memorial** – Chair confirmed the work had been completed.
  - c. **Fly Tipping** – Chair discussed an incidence of fly tipping on the layby just off the A30 to Lewannick. The matter had been reported and it has been resolved. The Chair stated we all needed to be vigilant and watch out for any unlawful fly tipping.
  - d. **Boundary Review** – the matter was debated and it was agreed a clearer and more detailed map is required. AP confirmed an improved map is in the process of being produced.
  - e. **Dog Bins** – are now in situ.
  - f. **Launceston Hospital** – RESOLVED to forward letters of support to our MP, Chair of Clinical Practitioner Cabinet and Chair of Cornwall Council. Moved by JP 2<sup>nd</sup> MW all in agreement.
6. **REPORTS**
  - a. **Lewannick Play Park** – Schoolscape have begun repairs to the equipment. There are on-going items which are listed for repairs reported CT.
  - b. **Polyphant Play Area** – all in good order reported CT.
  - c. **Neighbourhood Development Plan** – the questionnaire was debated. Questionnaires need to be returned by 5 November 2017. The Council have given Delegated Powers to the NDP.
  - d. **Rest Centre** – Cllr Claire Tyler reported on a training event which she has recently attended.

**RESOLUTION** designate Lewannick Village Hall as a Rest Centre. Pro CT 2<sup>nd</sup> CN and all in agreement.

**7. PLANNING**

- a. **PA17/08378 3 Springfield** Trevadlock, PL15 7PW. Erection of garage. **RESOLUTION** to support proposed by RF 2<sup>nd</sup> CT. All were in agreement.
- b. **PA17/09104** non-material amendment (NMA1) for the relocation of the garage in respect of decision notice PA17/05113. Bowden Derra. **RESOLUTION** to support proposed by JP 2<sup>nd</sup> RF.
- c. **PA17/09372** Reserved Matters application following Outline Approval PA17/00204 dated 26 February 2016 for access, appearance, landscaping, layout and scale. Land West of Sunnybank, Polyphant.

Miss Sarah Stewart Lamb and Leason Homes Ltd. **RESOLUTION** pro by JP 2<sup>nd</sup> CT to object on the following grounds:-

1. We have no objection to appropriate infill on this site. However, any development must be of a scale and nature appropriate to the character, role and needs of the local community (Local Plan 1.64).
2. It will change the present character of the approach to the village – which is still rural in character.
3. The scale of this building is not in harmony with the unique character of its surroundings nor the village in general. Listed buildings are nearby and the plot is on the eastern boundary of the Polyphant conservation area. The window of the Master bedroom is too large and does not fit in with surrounding properties, or any in the village.
4. Elevations do not show adjacent properties so it is difficult to judge scale of the proposed compared with the surrounding properties.
5. The proposed building is too large for the small, steep plot. Outline approval (PA16.00204) was granted for a small bungalow and that would be more appropriate in this position, on the main approach to the conservation village of Polyphant.
6. There is no garage/parking on the plan. This is a large house which is likely to need parking for multiple vehicles. Use of the turning space for parking more than 1 car will result in cars having to back out onto the lane close to a blind bend.
7. Substantial excavation of the site is proposed. There is a large tree overhanging the site which appears to be growing on the neighbouring Sunnybank property. All trees in Polyphant have TPOs and as such there should be a report from the CC Forestry Officer regarding the impact of mass soil removal on this tree.

**8. FINANCE**

- a. **Bank reconciliation** as at 1 October 2017 NDP and LPC inclusive £14,026.13. NDP grant of £4,724.00. LPC £9,302.13.
- b. **Budget summary 2017/18**, a copy of which had been furnished to all Councillors duly noted.

**c. Invoices for payment:**

R Morley – Cleaning street furniture £96.00 Cheque No 876.

Darren Humber £990.00 cutting footpaths for parish. Cheque No 877.

Proposed RF 2<sup>nd</sup> MW all in agreement to pay the invoices.

Councillors JP and CT were reminded by MW the requirement to sign the register of interest book before the invoices for the NDP grant funding are considered for payment.

JP and CT duly signed the register of interest book.

NDP Grant funding and invoices for payment:-

Liansheng Ltd	£19.91	Cheque 878
Tesco	£70.90	Cheque 881
Tesco	£37.25	Cheque 881
Blue Water	£23.42	Cheque 879
Post Office	£6.45	Cheque 878
Parish Council Websites	£814.00	Cheque 880
Blue Water	£432.00	Cheque 879

Proposed RF 2<sup>nd</sup> SC payment of the above invoices.

**9. DOCUMENTS**

- a. **Launceston Community Network Panel** – Meeting Thursday 14 December 7pm forwarded to all Councillors.
  - b. **Cornwall Council – The Seed Fund.** **RESOLUTION** proposed by MW 2<sup>nd</sup> RF and all in support of making applications for grant funding through The Seed Fund.
10. **AGENDA ITEMS** for November 2017  
NDP.
11. **Date of next meeting Scheduled for Tuesday 21 November 19.00 hours Lewannick Village Hall.**