

MINUTES of an Ordinary Meeting of Lewannick Parish Council.
The meeting was held at Polyphant on Tuesday 21 March and commenced at 19.00 hours. The meeting was open to the public and the press.

ATTENDANCE

Chairperson	Barbara Sleep
Vice Chair	Paul Atkinson
Clerk	Elaine Cook
Councillors	Roger Finnimore, Claire Tyler, Michael White, Jenny Potter, Sue Driscoll and Susan Curley.

There were 9 members of the public present.

The Chair opened the meeting by thanking everyone for their attendance. She introduced Adrian Parsons, who is standing for election in May as our potential County Councillor.

Adrian Parsons thanked the Chair for inviting him to attend our meeting. He explained that he would be available at the end of our meeting for residents to speak to him.

1. **Safety Information** – The Chair explained the safety accesses.
2. **Public Forum** (time limited) on items within this agenda. There were no items raised by the members of the public.
3. **Apologies** have been received from Councillors David Parnell and Sue Gallant together with our C Cllr Vivian Hall.
4. **Declaration of interests** – There were no declarations of interest.
5. **Minutes of our ordinary meeting dated Tuesday 21 February 2017 which had been previously circulated.** JP had a long list of her considered inaccuracies to the minutes including number in attendance, parish plan or should it be called survey. MW felt JP was being petty and moved that we move onto other business and discuss the minutes at our next meeting. This was agreed by the Chair and supported.
 - a. **C Cllr Vivian Hall** – no report.
 - b. **Neighbourhood Development Plan.** The Chair read out the list of interested parties. Following a robust discussion it was proposed by

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SC 2nd SD that we support the proposed Steering Group in setting up the NDP for the whole parish. This was further supported by CT and JP.

MW was not in support 2nd PA. RF abstained.

JP requested Clerk to notify Chris Sims and Emma Ball that we have now formed a Steering Group and Chair confirmed that this would be done.

- c. **SCAMS** – JP felt that there appeared to be scams every week that were being reported by Cornwall and Devon Police. We need to ensure that all residents within our parish are aware of the scams. Not everyone has a computer and it was felt that a regular blurb should be inserted within our newsletter warning residents of the most recent scams. Following discussion it was agreed that SD would be our scam expert and forward an item to be inserted in our newsletter every month.
- d. **HUB – Polyphant House** – JP confirmed that she had received a complaint from a concerned resident and had contacted CC Planning Department, to find out whether a change of use was required, since Polyphant House (now owned by BDP) was a private dwelling house. The CQC website implied Homecare Agencies and, therefore, Polyphant House was being used as an office (not as a Care Home, as the resident had originally informed JP). The planning officer JP spoke to confirmed that a change of use from dwelling (C3) to office (B1) was required. The planning officer also informed JP that should the council wish to query whether planning permission had been given, it should be done through the CC website via the link called “enforcement complaint”.

MW proposed 2nd PA that we write a polite letter to Bowden Derra stating that it was noted that the house had had a change of use and were they aware of the need for a change of use.

e. **Two Bridges update from Kier**

The Chair read out a letter from Kier in which it confirmed that the work to the toilet block would be completed before the May Public Holiday. They confirm that the surrounding area would be re-instated.

The Chair raised her concerns with reference to the amount of white goods and rubbish that is being thrown into the river. She asked we

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contact the Council to clear the rubbish and to contact MW for details in order that they can obtain access.

f. Local Elections/nomination papers and publicity

Papers have been handed out to all Cllrs.

6. REPORTS

a. **Lewannick Play Park** – the play park is satisfactory.

b. **Polyphant Play Area** – A further quotation for a toddlers swing from **Proludic** was circulated.

£974.00 plus install 25% £243.50 = £1,217.50 plus Vat

South West Play

Supply and install £1,914 plus VAT

It was proposed by MW 2nd RF to accept the quotation from Proludic but to go back to them to see if there is room for further negotiations.

All were in agreement.

7. PLANNING

a. **PA17/00915 Outline application** for all matters reserved for construction of a pair of semi-detached houses with parking and garden. Land East of 31 Hawks Tor Drive, Lewannick. Ms Frances Nally. A site meeting had taken place prior to this meeting.

It was proposed by CT that we do not support the application 2nd MW and all were in agreement

b. **PA17/0002/NDP Plan proposal submitted for North Hill Neighbourhood Area.** There were no comments.

c. **PA17/01157 Extension to existing hall and remodelling of affected areas. Lewannick Community Primary School. Mr Ben Towe.**

Proposed JP 2nd CT and all in favour – support.

d. **PA17/02282 Demolition of existing livestock shed and erection of a new livestock shed and roof in existing yard. Bowden Farm, Polyphant, Launceston Mr and Mrs M Sandercock.** MW proposed 2nd JP all in agreement that the application is supported.

8. DOCUMENTS

a. **Local Maintenance of Public Footpaths – 2017/18** The Chair signed our claim form for grant funding towards part payment of the footpaths. MW commented that he had come across a council walker who had been checking parish footpaths. The council walker had said that our

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parish footpaths were in much better condition in comparison to other parish footpaths that he had walked.

9. FINANCE

a. Bank Reconciliation £4,696.40

b. Invoices for payment comprised:

R Morley – maintenance of bus shelters, defibrillator and play equipment £288.00 cheque number 849.

Polyphant Church – for hire of hall £95.00 cheque number 850.

Lewannick Village Hall – for hire of hall £89.50 cheque number 851.

c. Wind Turbine

The Chair confirmed that she had spoken to Ian Scott. He would be delighted to make a formal presentation of the cheque to the Council. It is hoped that we can arrange this for our next meeting.

10. CORRESPONDENCE

a. Wifi connection for Polyphant Community Centre – PA was happy to connect the Wifi which was actioned during the meeting.

b. Dog Fouling – We have had a complaint about dog fouling in Lewannick. Following discussion it was agreed that the Clerk would source quotations for two dog bins. MW proposed that a dog bin is located at Old Hill and a further dog bin at Tinney Hall. The Clerk would bring a map to our next meeting so that the precise locations could be agreed. This was 2nd by BS and all were in agreement.

11. Questions to the Chair/proposed items for 18 April 2017

a. JP raised the condition of the road Polyphant to Hicks Mill had a number of pot holes. SD confirmed that the pot holes had recently been filled in.

b. Complaint by Clerk – The Clerk explained that she had held the position of Clerk to the Parish of Lewannick Parish Council for a number of years. During that time she had treated all Councillors with respect and wished to be treated likewise.

She confirmed that it was with deep regret and with much consideration that she had to make a formal complaint about the respect that she has been shown by a fellow councillor. She confirmed that this was over a period of time.

She did not wish to discuss the specifics in open committee and asked the Council for their consideration.

It was proposed by MW 2nd SC that we would go into closed committee.

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All were in agreement.

The Chair closed the meeting and thanked all the members of the public for their attendance. Our next ordinary meeting is scheduled for Tuesday 18 April 2017 at Lewannick Village Hall commencing at 19.00 hours.

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