

MINUTES OF AN ORDINARY MEETING of Lewannick Parish Council. The meeting was held at Polyphant Village Hall on Wednesday 26 July 2017 and commenced at 19.00 hours. The meeting was open to the public and the press.

ATTENDANCE

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| Chair | Paul Atkinson |
| Clerk | Elaine Cook |
| Councillors | Claire Tyler, David Parnell, Jenny Potter, Michael White, Susan Curley and Carole Newbery. |
| County Councillor | Adrian Parsons |

There were members of the public present.

1. **Safety Information** announced by PA.

JP confirmed new safety access procedures have been adopted for Polyphant Hall.

2. **Public Form** (time limited) on items within this agenda. A member of the public confirmed they had sent a report reference our website.
3. **Apologies** were received from Barbara Sleep, Roger Finnimore and Beth Newbery.
4. **Declaration of interests** – none.
5. **Agenda Items**

Minutes of our ordinary meeting dated Tuesday 20 June 2017, which had been previously circulated, were proposed by MW 2nd CT as a true and fair copy of the meeting.

6. **Matters arising**

The Chair proposed Item 6H, on our agenda, be brought forward to the beginning of our meeting. This was seconded by MW and all were in agreement.

- a. **Standing orders** a copy of which had been sent to all Cllrs.

The draft model of the standing orders was perused by the Council. A draft version will be sent to all councillors for their formal adoption at our next meeting. A copy of the Financial Regulations will also be sent to all councillors.

- b. **Unpleasant smells ref pumping station – Polyphant.** PA read out our correspondence confirming we are in contact with SWW. Matters appear to have improved.

- c. **Dog Bins** - Lewannick - now in situ.

MW confirmed the bins are being serviced.

- d. **Request for name of Bowlers Green** – Beacons View. Following debate it was proposed by SC 2nd MW and all were in agreement we would contact CC, address department, for clarity.

- e. **Highways** – Signage at Trevadlock and Trenhorne. AP confirmed Highways, subject to budget restrictions, will be in a position to erect new signs for Trenhorne.

The Triangle – Highways have agreed to arrange traffic speed monitoring so they can capture vehicle movements and speeds. Highways will also be reviewing, with AP, the route pedestrians currently frequent to the School. CT debated matters with AP regarding incidents and road markings.

- f. **The Hub – Polyphant House** – having had no contact regarding the change of use, from residential to office, it was proposed by SC 2nd CT we would contact CC. CN abstained.

- g. **Common Land** – signage request – it was proposed by MW 2nd DP and all were in agreement not to allow signage on common land.

- h. **LPC Website** - Following debate it was proposed by DP 2nd JP, all in agreement, the Clerk would liaise with CALC in order to ensure our website was compliant.

It was agreed the Clerk would seek guidance from CALC regarding taking the website off line whilst compliant issues are addressed. Pro PA 2nd CT and all in agreement.

i. **Cornwall Council Size Submission** – confirmation of receipt of our submission.

7. **REPORTS**

a. **Lewannick Play Park** – CT confirmed the dome was having to be patched on a regular basis while we wait for their replacement. The park was otherwise in good order.

b. **Polyphant Play Area** – CT confirmed in good order.

c. **Neighbourhood Development Plan** – Finance and Terms of Reference – a copy of the Steering Group Terms of Reference had been circulated. It was proposed by MW 2nd CT and all in agreement of approval of the document.

Neighbourhood Development Plan will form part of our agenda for future meetings.

8. **PLANNING**

a. **Mr I Scott PA17/05918 Erection of an agricultural storage building** – Pro JP 2nd MW, all in agreement, the application is supported.

9. **FINANCE**

a. **Bank Reconciliation** as at 3 July 2017 £4,944.31.

b. **Invoices for Payment**

Dog Bins – Lewannick - £445.58 proposed SC 2nd MW all in agreement of payment.

c. **Launceston Print Ltd** £166.80 for printing NDP 525 x 4pp. Pro MW 2nd CN all in agreement of payment.

d. **D Humber** – maintenance of Lewannick Play Area, Lewannick Green and Hawks Tor entrance.

The first cut of the footpaths has been completed. There are a number of styles which require attention. Proposed JP 2nd PA we would report to Cornwall Council.

e. **Request for grant funding – Lewannick PreSchool.** For information – will be dealt with through the Wind Turbine Funding.

10. **CORRESPONDENCE**

a. **Emergency Management Rest Centre** – CT has volunteered to attend a training day.

b. **Bodmin Moor Dark Sky** – for information.

11. **Items for Agenda September 2017**

Street Furniture – War Memorial

Hicks Mill Bridge

Funding Cycle Path

The Triangle.

12. **Date of next meeting Tuesday 19 September 2017. Lewannick. 7pm.**