

Minutes of the Lewannick Parish Council Meeting held at Lewannick Village Hall on Tuesday 12th November 2019 at 7.30pm

Present: Cllr M White (Chairman), Cllr C Newbery (Vice Chair), Cllr S Jasper, Cllr J Newbery, Cllr R Finnimore
Cllr C Tyler, Cllr B Newbery, Cllr P Atkinson, Cllr B Sleep and Cllr D Parnell.

In Attendance: Linda Coles, Locum Parish Clerk, Cllr Adrian Parsons (Cornwall Councillor)

There were 13 members of the public present.

Item No		Action By
1	Apologies. All present	
2	Declarations of Interest a) Agenda Items. Cllr Atkinson declared an interest in Item 6 a) PA19/07933, he is a neighbour of the applicant although not directly affected by the works to the trees. b) Gifts. None declared	
3	Consideration of written requests for dispensation. None received	
9	Climate Change. Guest Speaker Richard Sharland With the permission of the Members the Chairman, Cllr White, proposed bringing this item of the agenda forward, seconded by Cllr C Newbery with all in favour. Richard Sharland has been involved in this work for many years. He said that everybody needs to be thinking about the long term impact of climate change. Has actually begun to happen, floods in Yorkshire are being called 100year floods but they last happened in 2007. A symptom of climate change is extreme weather events. The temperature of the planet has increased by 1 degree in the last 100 years which seems a small change; brought about by an increase in carbon dioxide. If stopped emitting carbon dioxide tomorrow the planet will still continue to increase in temperature because it is a cumulative effect taking 70/80 years. The language is moving from climate change to climate emergency and if something is not done very soon the climate of the planet will increase by 3 or 4 degrees. This is a very serious situation but something can be done about it. There is a need for change at every level. How? A number of organisations have declared a climate emergency and Cornwall Council is one of the first to have done so. Cornwall Council has written its plan and it wants to be carbon neutral by 2030, for example there is a plan to change buildings in Cornwall from using oil and gas for heating. Some Town and Parish Councils have declared a climate emergency and an example is the Helston Town Council Plan. Richard Sharland said that a group can be set up with the Parish Council and lay members of the community. The Community Network Area has agreed to set up a sub-group so that Parish and Town Councils can work together. Cllr Jasper said that she attended the recent Localism Summit and the topic of the talks was climate change. Cllr White asked if the Cornwall Council target is achievable and Richard Sharland said it is if everyone commits. There was some discussion about the role of other countries, USA, China and Russia and their contribution etc. Richard Sharland is willing to speak at a dedicated meeting and help to set up a group. The Chairman thanked Richard for coming and speaking to this meeting.	
4	Unitary Councillor's Report Cllr Parsons said that the 40mph speed limit at Congdon Shop is entering the final stage. Next month Cornwall Council will be officially launching the Forest for Cornwall. There is	

	<p>funding available for smaller planting schemes and Cllr Parsons can provide the details for this. Cornwall Council is committed to making future developments more energy efficient.</p>	
5	<p>Public Participation A member of the public reported that the old website is no longer accessible and it appears to have been closed down last weekend. The Clerk will investigate. A member of the public spoke about PA19/07933. T3 is on her property and if the side on the neighbours' boundary is cut back it will make the tree very unstable.</p>	Clerk
6	<p>Planning a) Planning applications received before the agenda was finalised: PA19/07933, 1 The Oaks, Lewannick PL15 7FN. Proposed works to T3 and T4. T3 is on neighbouring land and needs a TPO application. Cllr J Newbery said that the Tree Officer's report has supported the works on the trees T1, T2, T3 and T4. It was RESOLVED to support the Tree Officer's recommendation with the exception of T3 which requires a separate application. Proposed by Cllr J Newbery, seconded by Cllr Sleep, nine votes for, Cllr Atkinson did not take part in the vote having declared an interest. PA19/08579, 1 Cottage Gardens, Lewannick, Launceston, Cornwall. Works to trees covered by a TPO, namely: S1 Sycamore, remove new growth overhanging driveway; S2 Sycamore, remove new growth overhanging driveway; A1 Ash, reduce to bank height so can coppice; E2 Eucalyptus, cut to ground level so can coppice. The Tree Officer has no issues with the works to these trees and it was RESOLVED to support, proposed by Cllr J Newbery, seconded by Cllr Finnimore, with all in favour. PA19/09413, Ridgeview, Polyphant, Cornwall. Construction of a new purpose built dog kennels as part of a new dog boarding kennel business. An observation was made that there are a lot of residential properties nearby. There are no objections registered online but there is some concern that nearby neighbours have not been informed of the development. There are also concerns about the noise levels of barking dogs. A discussion followed after which it was RESOLVED to object to the development, proposed by Cllr Tyler, seconded by Cllr Sleep with all in favour. b) Planning applications received after the agenda was published: PA19/07979, Land East of 31 Hawks Tor Drive, Lewannick, Cornwall. Construction of a single dwelling with parking and a garden. It was RESOLVED to hold an extraordinary meeting to discuss the response to this application. This will be held on Wednesday 27th November at 7pm in Lewannick Village Hall. Proposed by Cllr Sleep, seconded by Cllr Atkinson with all in favour. Cllr B Newbery extended her apologies for this meeting. c) Planning decisions received from Cornwall Council: None received d) Other Planning Matters: None</p>	Clerk
7	<p>Minutes of the meeting held on Tuesday 15th October 2019 It was RESOLVED to sign the copy of the Minutes for the above meeting as a true record, proposed by Cllr J Newbery, seconded by Cllr Sleep with all in favour who had been present at that meeting.</p>	
8	<p>Matters arising from the above Minutes Page 13, Finance. The cheque payable to Launceston Print was queried because the invoice date was 31st March 2019. The Clerk said that this was correct and the invoice was received after the end of the last financial year.</p>	
9	<p>Climate Change. Already covered.</p>	

10	<p>AGAR 2017/18 Report from PKF Littlejohn. The Chairman, Cllr M White, read out the following statement :</p> <p>Lewannick Parish Council accepts that there has been a period of poor governance and as a result this has generated an extra workload for PKF Littlejohn, External Auditors. The inability to understand what was required of the Council and its Clerk has led to a barrage of questions from the Auditor and members of the public. This has culminated in a bill of £10,144.50 for the 2017/18 AGAR.</p> <p>Now that the year 2017/18 has been closed off by the External Auditor, Lewannick Parish Council is drawing a line under it and will not be answering any further questions raised.</p>	
11	<p>Code of Conduct</p> <p>Cllr White asked if Cllr Tyler had reconsidered her position and was willing to make a public apology. Cllr Tyler said that she will not be apologising. Cllr White said that in that case the Council would censure Cllr Tyler and for a period of 12 months she will not be able to take part in any staffing matters or decisions nor sit on any staffing committee should there be a need to call one.</p>	
12	<p>Policies and Procedures</p> <p>The Clerk handed round copies of Model Standing Orders, Policy for FOI Requests and Model Publication Scheme for adoption at the December Council meeting.</p>	
13	<p>Footpaths</p> <p>Nothing to report</p>	
14	<p>Highway Matters</p> <p>Cllr Parsons said that if there were any pothole problems he is happy to report them. It was said that Landers Lane is very rough.</p>	
15	<p>Junior Council. Cllr C Newbery asked for this item to be removed from the agenda until the Spring.</p>	
16	<p>Play Areas and Open Spaces</p> <p>Cllr Tyler reported that she had picked up some debris in the Lewannick Play Area. The bins are being emptied regularly.</p>	
17	<p>Correspondence</p> <p>a) Email received from Martin Wright, Cornwall Council re status of Polyphant Green. There could be an opportunity for the Parish Council to have CL258 reregistered as a Village Green and not Common Land. There would have to be some evidence of past events on the land. Cllr Tyler suggested that perhaps elderly residents with local knowledge could be found through the Parish Newsletter. The Clerk said that if she is supplied with names and addresses she will write to the residents.</p>	
18	<p>Finance</p> <p>a) Payments. It was RESOLVED to make the following payments, proposed by Cllr C Newbery and seconded by Cllr White with all in favour to pay:</p> <p>Standing Order – E Cook, Clerk, October salary Chq 22022 – L Coles, Locum Clerk, October salary, office and expenses Chq 22023 – HMRC, October PAYE for E Cook and L Coles Chq 22024 – Launceston Print, Invoice 14989, 30/09/19 - £195.00 Chq 22025 – HAGS, purchase of new swing for Lewannick - £2749.50 Chq 22026 – Viking Direct (L Coles), stationery for Parish Council - £60.86 Chq 22027 – Bees Trees & Garden Services (L Coles), trees @ Polyphant - £580.00 Chq 22028 – D Humber, final payment 2019 £533 L, and £600 P - £1133.00 Chq 22029 – D Humber, footpath cutting 2nd payment - £495.00</p>	

	<p>b) Receipts. None</p> <p>c) Bank Reconciliations. A bank statement for October has not been received. The Clerk reported that the balance of the Parish Council's Ledger at the end of October was £17,286.64. Bank reconciliations will be available at the December meeting.</p> <p>d) AGAR 2017/2018. The bill for this year is £10, 144.50</p> <p>e) Budget and Precept 2020/2021, revised papers circulated for meeting. As a result of the bill received from PKF Littlejohn for 2017/18 and the projected bill for the 2018/19 AGAR, plus elections in 2021, a revised budget was set and circulated to the Members before this meeting, along with recommendations for the increase in the Precept for 2020/2021. Questions were raised and answered. It is likely that this increase will be for 2020/21 only. Following discussion it was RESOLVED to raise the Precept to £45,000 proposed by Cllr J Newbery, seconded by Cllr B Newbery with all in favour.</p> <p>f) Internal Auditor. The Clerk has contacted CL Finance Associates who are willing to act as Internal Auditor for 2019/2020. This will be an agenda item for next month's meeting. The Clerk will forward details to the Members prior to the meeting.</p> <p>g) The Clerk has received a quote from Bees Trees and Garden Services for the removal of a dead elm tree at Polyphant. It was RESOLVED to accept the quote for £270, proposed by Cllr Sleep, seconded by Cllr Atkinson with all in favour. The Clerk will instruct Bees Trees to carry out the work.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
19	<p>Any Other Business Cllr Finnimore left the meeting. The Clerk will look at completing the setting up of the Councillor's email addresses. Cllr Jasper asked if anyone wished to take the Climate Change forward.</p>	Clerk
20	<p>Items for the next agenda</p> <ul style="list-style-type: none"> • Climate Change • Doctor's Surgery 	Clerk
21	<p>Date and time of next meeting The next meeting will be on Tuesday 17th December 2019 at Lewannick Village Hall commencing at 7.30pm</p>	
22	<p>CLOSED SESSION. Pursuant to the Public Bodies (Admission to Meetings) Act 1960, members of the public and press were asked to leave the meeting and Council moved into Closed Session. The Clerk had received an email from PKF Littlejohn this afternoon that needs a quick response from the Council. The response to Littlejohns regarding the first cheque for Groundworks, written but not sent, was approved. Proposed by Cllr White, seconded by Cllr Newbery with all in favour.</p>	Clerk

There being no further business to transact the Chairman closed the meeting at 9.30pm

Signed.....Chairman

Dated.....

A copy of these Minutes can be found on the Parish Council website: www.lewannickpc.org.uk