

**Lewannick Parish Council**

**Minutes of the Parish Council Meeting at Lewannick Village Hall,**

**Tuesday 19 March 2019.**

**The meeting commenced at 19.30 hours and was open to the public and the Press.**

**Present:** Cllr Michael White (Vice Chairman)

Cllr Claire Tyler

Cllr Barbara Sleep

Cllr Roger Finnimore

Cllr Shirley Jasper

Cllr David Parnell

Cllr Carole Newbery

Cllr John Newbery

Cllr Beth Newbery

**Clerk** Elaine Cook

1. **Safety information** – announced by Chair.
2. **Public Forum** on items within this agenda.  
A Parishioner read out a letter with the decision from ICO.
3. **Apologies** – Cllr Paul Atkinson (Chair).
4. **Dispensations and Declarations of Interest:** None.
5. **Minutes of our Ordinary Meeting** dated 22 January 2019, which had been previously circulated, were approved and signed by the Chairman as a true and accurate record of the meeting.
6. **Agenda Items**
  - a. **Polyphant Green** to consider a three-year maintenance report.  
Quotations have been received.  
**Motion:** It was proposed by Chair (MW) 2<sup>nd</sup> BS we go into closed committee following the ordinary meeting.

- b. **Polling District and Polling Places Review (by law, CC must conduct a polling review every five years).**

**Action: Clerk to respond with PC's comments.** The PC are happy with the venue of Lewannick Village Hall. Pro CN 2<sup>nd</sup> BS all in agreement.

- c. **Pot Holes** – A list of potholes has been furnished to C Cllr Adrian Parsons. Proposed DP 2<sup>nd</sup> MW to invite Highways to attend a site visit.  
**Action:** Clerk to invite Oliver Jones, Highways to attend a site visit.
- d. **CCTV Camera** – JN confirmed Lewannick School have not processed this. Motion: Pro RF 2<sup>nd</sup> JN If the school would like to come back to us in the future with a new application it would be reconsidered.

## 7. REPORTS

- a. **Lewannick Play Park** – CT confirmed items required treatment with wood preserve.

There is rot damage to the A frame of the baby swing. Signage has been positioned to prevent children using the swing.

Debris within the park, twigs and branches are building-up.

CT queries if Morley is cleaning the play equipment.

The grass requires cutting.

**Action:** Clerk to furnish Colin Moore with CT's contact details in order for a site visit to be made prior to carrying out treatment of wood timbers.

JN will remove the baby swing.

MW will remove all the branches and twigs.

Clerk will contact Morley and grass contractor.

**Motion** to replace frame. Clerk to obtain quotes. Pro MW 2<sup>nd</sup> JN and all in agreement.

- b. **Polyphant Play Area** – CT confirmed all in good order. Grass has been cut and twigs have been removed.

## 8. PLANNING

- a. **PA19/01286** – Application for Listed Building Consent for the recovering of roof North Lodge, Plusha, Lewannick, Launceston, Trebartha Estates Ltd.

**PC decision:** Support - Pro RF 2<sup>nd</sup> CN, all in favour.

- b. **Area Team 8** – Meet the Planners Event Launceston Town Hall 28 March 2019 – noted.

## 9. FINANCE

- a. Balance at bank as at 27 February 2019 £8,015.78.

- b. **Local Maintenance Partnership 2019/20**

**Motion:** Proposed MW 2<sup>nd</sup> BS and all in agreement to renew our LMP.

**Action:** Clerk to forward application form.

c. **Payment of Accounts.**

**Colin Moore** – re-staining bench Lewannick Play Park £45.00 cheque number 938.

**Clerk's expenses** – for the year to 31 March 2019 £742.58. Pro RF 2<sup>nd</sup> BS all support payment. Cheque number 939.

d. **Telephone line for Lewannick village hall** – CN confirmed LVH are in the process of obtaining quotes.

**Action:** CN to update at our next meeting.

e. **ICO** – decision

**Motion:** Pro MW 2<sup>nd</sup> CN to upload ICO decision to our website.

f. **Correspondence from resident** – it was proposed by Chair 2<sup>nd</sup> CN to go through the queries raised by the parishioner as a small working party.

10 **Documents**

a. **Community Governance Reviews** – advice regarding interests and predetermination has been circulated to all Cllrs.

11. **CORRESPONDENCE**

a. **Cornwall Council – Climate Emergency** – document had been circulated to all Cllrs.

**Motion:** CN proposed we extend an invitation to Nichola Sherriff 2<sup>nd</sup> BN and all in agreement.

**Action:** Clerk to make contact.

c. **Corporate Volunteering Scheme** – copy circulated to all members and posted to website.

d. **Superfast Satellite Scheme** – copy circulated to all members and posted to website.

e. **King Ramps** – email from Pro BMX and Skateboards –circulated.

12. **Councillors' items for future agenda**

Highway issues.

13. **NEXT MEETING**

19.30 Tuesday 21 May 2019 Lewannick Village Hall.

The Chair declared the meeting closed at 8.35pm and confirmed the committee will go into closed session to review the quotes for the preparation of a maintenance report.

## **CLOSED COMMITTEE**

Tenders to carry out a three year maintenance programme for Polyphant Green were presented. Two tenders were considered namely: Mr Ben Woods of B Woods Tree Care of £645.00 and Cornwall Council £740.00.

**Motion:** Proposed MW 2<sup>nd</sup> RF to accept the quotation from Ben Woods of £645.00.

**Action:** Clerk to accept tender and write Contract.

The Chair declared the extraordinary meeting closed at 8.45pm.

There was no further business.

Signed Chairman of Lewannick Parish Council

Dated 21 May 2019