

Minutes of the Lewannick Parish Council Meeting held at Lewannick Village Hall, Lewannick on Tuesday 17th September 2019 at 7.30pm

Present: Cllr M White (Chairman), Cllr C Newbery (Vice Chair), Cllr S Jasper, Cllr B Sleep, Cllr R Finnimore, Cllr C Tyler, Cllr J Newbery and Cllr P Atkinson.

In Attendance: Linda Coles, Locum Parish Clerk, Cllr A Parsons (Cornwall Councillor)

There were 13 members of the public present.

Item No		Action By
1	Apologies. Apologies were received and accepted from Cllr B Newbery and Cllr D Parnell.	
2	Declarations of Interest a) Agenda Items. Cllr Tyler declared a non-pecuniary interest in Item 6 a) Planning. She is a neighbour of the applicant. b) Gifts. None declared	
3	Consideration of written requests for dispensation. None received.	
4	Unitary Councillor's Report. Cllr Parsons reported that the Launceston Southern Group is being consulted on, 1800 homes for CGBR. The submission from Lewannick PC to the CGBR Panel has been received with a no changes request. However, a local resident has emailed the Panel to say that the plans to close the two central reservations on the A30 at Two Bridges and Plusha will divide the Parish, separating Polyphant from Lewannick. Cllr Parsons said that the majority of the people that he has spoken to do not want to see a separation. Cllr Parsons also said the transcript stating that he said "there's no point anyway as no-one wants you" has been taken out of context; what was meant was that because of the issues at Polyphant, one being the cost to the Parish of maintaining the Green, other parishes would not be keen to take this on.	
5	Public Participation. A member of the public spoke about Item 6 d) and read out a declaration from the Commons Commissioner, which states that the land in question, a lane that forms part of Coombe Farm, remains under the protection of section 9 of the Commons Registration Act 1965. The member of the public has enjoyed uninterrupted access over the piece of land for a number of years but this is now being made difficult by a neighbour. (Photographic evidence handed round for Council's information). The Chairman said that this dispute is one between neighbours and the Parish Council cannot get involved, it is a civil matter. The ex-Chair of the Neighbourhood Plan Group said that all of the work that was carried out and information gathered before the Plan was stopped is a valuable insight into what was wanted for the Parish. It is acknowledged that the Terms of Reference for the Group were criticised and these would have to be revisited if the Plan was to resume. Member of the public said that, at the January PC meeting, a resolution was passed by the Council to have a review of the CGBR and wonders why the promised meetings did not go ahead in the community. The member of the public refutes what the locum Clerk, L Coles, has stated on the CGBR submission that "the Community is well served by the Parish Council in its current form and the governance is effective and convenient for the residents". At the last meeting the Council was asked why a reply to correspondence sent to the Chair and Vice Chair had not been received. The Clerk apologised for this and will attend to it as soon as she can following this meeting.	Clerk

	<p>Another member of the public reported that, when she looked on Thursday, the agenda for this meeting was not posted on the Parish Council Notice Boards but two pages of the Code of Conduct Complaint decision, brought by one Councillor against another, was. The member of the public asked the following questions/points:</p> <ol style="list-style-type: none"> 1. Who pinned up these two pages on the LPC notice boards? 2. When there were code of conduct breaches in the past this has never happened so why now? 3. Why were only 2 pages of a 6 page document put up? It should be all or nothing at all. 4. Having looked at the notice boards today, the code of conduct papers have been removed and the agenda for this meeting has been put up. 5. Why was a notice about defibrillators put on the LPC notice board when they are nothing to do with the Parish Council? Cllr J Newbery said that he had put the notices up because he felt that they were of public interest and he had no access to the public boards. It was stated that a key is not needed for the public notice boards. He will remove the notices. <p>The member of the public then thanked the Clerk for emailing a copy of the Agenda to her so that it could be forwarded to other interested parties.</p> <p>A member of the public thanked the Councillors for doing their bit. Regarding the NDP it is felt that this is not viable because of the separation and divide it caused within the community. The member of the public said that she and others of her demographic were frightened to stand as Councillors because of the way that Members have been treated recently.</p> <p>One member of the public said that because the comments regarding the 28th May meeting and other draft Minutes of meetings have been recorded in the minutes of the 16th July meeting this appears to cover any further response.</p>	
6	<p>Planning</p> <p>a) Planning applications received before the agenda was finalised. PA19/06839. 4 Lewannick Close, Lewannick Launceston, PL15 7QL. (Cllr Tyler, having declared an interest, Minute ref: 2 a), took no part in the discussion or vote of this item). Following discussion it was RESOLVED to support this application, proposed by Cllr J Newbery, seconded by Cllr Finnimore with all in favour.</p> <p>b) Planning applications received after the agenda was published. None received.</p> <p>c) Planning decisions received from Cornwall Council. None received. The Clerk will email Cornwall Council for the log-ins etc. for the planning portal, Cllr Parsons will also inform them. The Clerk will email the weekly lists to the Members.</p> <p>d) Other Planning Matters.</p> <p>i. Right of Way at Polyphant. This item is the same as discussed by the member of the public under Item 5, Public Participation. It was agreed that this is a neighbourly dispute but part of the land is a Right of Way and must be kept clear for agricultural vehicles. It is not a PC matter but a civil one. Cllr Tyler said some of the ground is not being kept clear and it cannot be walked because it is overgrown. It was RESOLVED that the Clerk will contact Martin Wright, Countryside Access Team, and seek clarification on the responsibility for the common land. Proposed by Cllr C Newbery, seconded by Cllr Tyler with all in favour.</p>	Clerk
7	<p>Minutes of the following meetings:</p> <p>a) Minutes of the Extraordinary Parish Council Meeting held on Tuesday 28th May 2019. Subject to the inclusion of the prepared statement read out by Cllr C Newbery, which was to PKF Littlejohn, External Auditor, as Appendix 1 to these Minutes AND the addition, following the penultimate paragraphCllr Claire Tyler said “this was not</p>	

	<p>said at this point in the meeting, the exchange with Cllr Atkinson took part in the body of the meeting” Cllr J Newbery said that the main body of the text was intact and it was RESOLVED to sign the document as a record of that meeting. Proposed by Cllr J Newbery, seconded by Cllr Finnimore, four votes for, two against and one abstention.</p> <p>b) Minutes of the Extraordinary Parish Council Meeting held on Friday 5th July 2019. It was RESOLVED to sign the Minutes as a true record of that meeting, proposed by Cllr Tyler, seconded by Cllr Finnimore, with all those who had been present in favour.</p> <p>c) Minutes of the Parish Council Meeting held on Tuesday 16th July 2019. It was RESOLVED to sign the Minutes as a true record of that meeting, proposed by Cllr C Newbery, seconded by Cllr Atkinson, with all in favour who had been present at the meeting.</p>	
8	<p>Matters arising from the above Minutes. No matters brought forward.</p>	
9	<p>Policies and Procedures</p> <p>i. Disciplinary and Grievance Procedures. Circulated at the 16th July meeting. It was RESOLVED to adopt this policy, proposed by Cllr C Newbery, seconded by Cllr Sleep, with all in favour.</p> <p>ii. Terms of Reference for Disciplinary and Appeals Committees. Circulated at the 16th July meeting. It was RESOLVED to adopt these Terms of Reference, proposed by Cllr Atkinson, seconded by Cllr White with all in favour. (Clerk to correct typo).</p>	Clerk
10	<p>Footpaths. The Clerk will check that the work has been carried out.</p>	Clerk
11	<p>Highway Matters. There is a proposed development at Plusha, Bodmin Moor, which Members can comment on as individuals. There was a scheme mooted to have a flyover at the junction, which Altarnun PC supported. A member of the public has spoken to Highways England. The Clerk will ask Highways England for updates through Cllr Parsons.</p>	Clerk
12	<p>Neighbourhood Development Plan. Cllr C Newbery said that the Parish Council cannot afford a Plan at present and can see no value in starting it up again. The information gathering was flawed. If it were to go ahead the Parish Council would need to take a leading role. A discussion followed, during which the merits of having a Plan were aired, it was agreed not to resume the NDP but perhaps have some kind of Parish Plan for the future. Three motions were put forward, as follows: 1.Cllr J Newbery proposed not to support the NDP, Cllr Atkinson seconded, this was retracted. 2. Cllr Tyler proposed that the idea is revisited in 8 months’ time, seconded by Cllr Jasper, this was retracted. 3. Cllr Atkinson proposed that the idea is revisited in 12 months’ time, seconded by Cllr J Newbery – this was RESOLVED with all in favour. The Clerk will put a Parish Plan on the agenda next year.</p>	Clerk
13	<p>Website. The Clerk updated the Members about the website. This has taken a bit longer than it should due to family bereavement and other personal factors, but is almost ready now. The data has been set up it is just the final parts of the front pages that are being honed. The Clerk is due to go to WesternWeb for training and fine tuning on the 3rd October and it is hoped to have the site ‘live’ soon after. The Clerk reported that there is now a dedicated email address for the Parish Council: clerk@lewannickpc.org.uk and the Councillors will have details of their PC email addresses by the next meeting.</p>	Clerk
14	<p>Junior Council. Cllr C Newbery has contacted South West Youth Democracy co-ordinator and is hopeful that something can be set up for the future. (Standing agenda item).</p>	Clerk

15	<p>Play Areas and Open Spaces.</p> <p>The tyre swing at Lewannick has been repaired by Cllr Tyler and Cllr Parnell. Cllr C Newbery said that the baby swing is expected within the next two weeks. The weeds and grass are very high at Polyphant, it is not being cut. The same for Lewannick. The Clerk will chase the contractor, who has billed for the work. Nothing will be paid until the Clerk is satisfied that he is fulfilling the contract. The trees on the right hand side at Lewannick are overhanging and maintenance needs to be carried out. Cllr C Newbery will have a word with the resident in question. There are a lot of brambles growing out of the hedge by Lewannick School and Cllr C Newbery suggested that a few of the Members get together and cut them back. Regarding the Grass Cutting Contract, Cllr White suggested that there is a meeting at 7pm, prior to next month's PC meeting at Polyphant to discuss the issues.</p> <p>A member of the public asked if the Parish Council has considered the Cornwall Council Tree Warden Scheme; the Clerk will get some detail for the next meeting.</p>	Clerk Clerk
16	<p>Correspondence</p> <p>a) Email regarding the Community Governance Boundary Review. This was covered under Item 4, Unitary Councillor's Report.</p> <p>b) Invitation to the Localism Summit on 6th November at Wadebridge Show Ground. Cllr Jasper and the Clerk will attend.</p> <p>c) Planning Conference at Callington Town Hall, 5th December, 1600hrs to 2030hrs. Cllr C Newbery, Cllr White and Cllr Finnimore will attend. The Clerk will make the booking.</p> <p>d) Letter from PLUG-N-GO re charging points for electric cars. This was noted. Councillor Sleep left the meeting.</p>	Clerk
17	<p>Finance</p> <p>In answer to a member of the public Cllr J Newbery stated that the AGAR 2018/19 documents were posted on the 30th June 2019, his phone showed the photographic evidence.</p> <p>a) Payments. It was RESOLVED to make the following payments, proposed by Cllr Finnimore, seconded by Cllr Atkinson with all in favour: Cheque 022011 – R Morley, Cleaning in Parish - £96.00 Cheque 022012 – L Coles, Clerk, (stationery £19.65, purchase of stamps £61.00 and deposit for WesternWeb website £124.80) - £205.45</p> <p>b) Receipts: Cornwall Council Community Chest £500 and Cornwall Rural Community Funding, £1353.00</p> <p>c) Bank Reconciliations. It was RESOLVED to sign the bank reconciliations for June and July as correct. Proposed by Cllr J Newbery, seconded by Cllr Atkinson with all in favour.</p> <p>d) Financial Regulations 2019. The Clerk circulated papers for next meeting.</p>	
18	<p>Any Other Business.</p> <p>Cllr White said that it is usual for the Clerk to submit a small precis of the Minutes for the Parish Newsletter.</p> <p>The Remembrance Service is to be held at 3pm on the 10th November. The Clerk will order the wreath.</p> <p>There is Code of Conduct training available on 3rd October at Liskeard. The Clerk will email details to the Members.</p> <p>Cllr Jasper asked about the BT bill. The Clerk said that this has finished and the hall is not taking it on.</p> <p>Cllr Tyler will speak about the Incident Report Cards at the next meeting. (Agenda item)</p> <p>Cllr Atkinson said that the Play Inspection Company are cheaper for ROSPA Reports. The Clerk will investigate.</p>	Clerk Clerk Clerk Clerk Clerk

	<p>Cllr J Newbery said that when the maintenance contract for the Parish Clock is up for renewal he will look at another company to supply the contract.</p> <p>Cllr J Newbery reported that there will be free defibrillator training on the 28th September, 10.00am at Polyphant Chapel and 1pm at Lewannick Village hall.</p>	JN
19	<p>Items for the next Agenda</p> <p>Climate Change – the Clerk will email and ask the speaker to attend either 15th October meeting or the 19th November one. Cllr Parsons said that the Community Network Area is trying to organise something as well.</p>	Clerk
20	<p>Date and time of next Parish Council meeting.</p> <p>The next meeting of Lewannick Parish Council will be held on Tuesday 15th October at Polyphant Chapel, commencing at 7.30pm. (Meeting at 7pm to discuss Polyphant Green)</p>	
21	<p>CLOSED SESSION. Pursuant to the Public Bodies (Admission to Meetings) Act 1960, members of the press and public were asked to leave the meeting and Council moved into Closed Session.</p> <p>The Tenders for the tree work at Polyphant were discussed. The Clerk had contacted five companies.</p> <p>It was RESOLVED to accept the Tender from Daniel Bees. Proposed by Cllr Finnimore, seconded by Cllr Tyler with all in favour.</p> <p>The Clerk will notify him and ask him to make a start on the work. A copy of his Public Liability Insurance will be asked for before work commences.</p> <p>The Clerk will make enquiries of Unity Trust Bank with a view to moving the banking from Santander.</p>	<p>Clerk</p> <p>Clerk</p>

There being no further business to transact the Chairman closed the meeting at 7.30pm

Signed.....Chairman

Dated.....